

**BOARD OF POLICE COMMISSIONERS  
MEETING MINUTES  
WEDNESDAY, April 19, 2006  
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commissioner Members: Chairman Cole, Commissioners Joseph Ametrano, Peter Barrett, Rose Dostert.

Departmental Members: Chief Thomas A. Terribile, Deputy Chief Jeffrey C. Hutchinson, Anita Catardi (Clerk of the Board)

Others: Peter Connal, Michael Guerrero Sr., Michael Guerrero Jr., Nancy Guerrero

Meeting called to order by Chairman Cole @ 5: 30 P.M.

**1. Approval of prior meeting minutes**

*Motion:* Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve the minutes of Special Meeting, March 14, 2006 as presented.

*Vote:* In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert  
Opposed: None  
Abstained: None

*Motion:* Motion made by Commissioner Barrett, seconded by Commissioner Dostert to approve the minutes of March 15, 2006 as presented.

*Vote:* In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert  
Opposed: None  
Abstained: None

**2. Public Petition/ Commentary**

Chairman Cole presented Citizen Awards to: Peter Connal, Michael Guerrero Sr., Michael Guerrero Jr., and Nancy Guerrero for their help during recent incidents.

*Motion:* *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to move 4.3 Communications up on the Agenda.*

*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed: None*  
*Abstained: None*

#### 4.3. Communications

##### 4.3.1. E-Mail from Pete Connal - Sgt. Bohan

Chairman Cole read an e-mail from Mr. Peter Connal, who had just received a Citizen's award at this meeting. Mr. Connal stated that he was amazed at the process of reverse 911 and was especially impressed with the competence, professionalism and courtesy of both people he spoke with at the police department during this crisis. He stated that the fact that Sgt. Bohan let him know of the outcome was very thoughtful. He commended Sgt. Bohan and all the people involved in saving a life.

##### 4.3.2. Letter from Dr. Iorio - Officer Maisano

Chairman Cole read a letter received through the Superintendent of Schools, Mr. Forcella. In the letter Dr. Iorio commended Officer Maisano and his work in the DARE Program. In the letter, he states that his son has learned valuable concepts of self-esteem, self-respect and respect of peers. He further states Officer Maisano accomplishes all this primarily through sharing of life experiences. " He is someone who provides an invaluable service to Guilford's children, their parents and our community. In summary, we are very fortunate to have Officer Maisano in our service. He is a credit to his profession and an asset to the Town of Guilford."

*Motion:* *Motion made by Commissioner Dostert, seconded by Commissioner Barrett to add 4.3.3. Letter from Rick Maynard to the Agenda.*

*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed: None*  
*Abstained: None*

4.3.3. Letter from Rick Maynard Guilford Parks and Recreation  
Chairman Cole read a letter from Rick Maynard thanking the Department for donating the use of the orange cones at the Eggstravaganza on Saturday, April 15. He stated in the letter” there was an amazing turnout this year with several people in attendance, so you can imagine how happy we were to be able to circle off the green with the cones!”

**3. Traffic**

3.1. Laurel Road

Commissioner Dostert said the road had been reviewed and would like to recommend the placement of one “No Parking Sign” at the beginning of the road. Chief Terribile said the road is very small and would recommend one sign at the beginning of the road that would say no parking on either side of the road.

*Motion:* Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to place one “No Parking on either side of the road” at the beginning of Laurel Road.

*Vote:* In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert  
Opposed: None  
Abstained: None

3.2. Sachems Head Association

Commissioner Dostert said a request was made to place “No Parking” signs on Chimney Corners Circle and portions of Colonial Road. Chief Terribile had drawn a map on the white board and explained that the Sachem’s Head Association requested Tow Zones for Colonial Road area as well Chimney Corners Circle. He recommended that we place “no parking” signs on the residence side of Colonial Road and place Tow Zone signs on Chimney Corners Circle only. Chairman Cole said no parking along the residence side affording emergency vehicle access would be essential. Chief said that there are four houses on Colonial Road near the walkway and this is where he would recommend placing the no parking signs.

*Motion:* Motion made by Commissioner Cole, seconded by Commissioner Dostert to place “No Parking” signs on the residence sign of Colonial Street; and Tow Zone signs on Chimney Corners Circle.

*Vote:* In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert  
Opposed: None  
Abstained: None

*Motion:* *Motion made by Commissioner Dostert, seconded by Commissioner Barrett to add 3.3 Glenwood Drive - Block Party Request to the agenda.*

*Vote: In favor:* *Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed:* *None*  
*Abstained:* *None*

**3.3 Glenwood Drive - Block Party Request**

Chief Terribile said Lt. Hocking had received a request to have a portion of Glenwood Road closed for a block party on Saturday, June 10, 2006, during the hours of Noon to 2: P.M. Lt. Hocking had already requested approval from the Fire Department. Chief said the street would be closed between 233-251 Glenwood Road.

*Motion:* *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to approve the closure of Glenwood Road between #233 to #251 during the hours of Noon to 2:00 P.M. for the purpose of having a Block Party.*

*Vote: In favor:* *Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed:* *None*  
*Abstained:* *None*

**4. Committee Reports**

**4.1. Facilities/ Equipment**

**4.1.1. Uniform Bid**

Deputy Chief Hutchinson recommended to the Commission that we accept Horwitz's offer to extend our current uniform contract for another year. Horwitz has sent a letter offering to extend the prices another year.

*Motion:* *Motion made by Commissioner Ametrano, seconded by Commissioner Barrett to recommend to the Board of Selectman to extend our uniform contract with Horwitz for another year at current prices.*

*Vote: In favor:* *Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed:* *None*  
*Abstained:* *None*

4.1.2. Building Camera Bid

Deputy Chief stated that we have received the results of a bid for the upgrade of our CCTV system. Our current vendor, Strategic Securities came in as the lowest bidder. He recommended to the Commission that we accept the bid for Phase One of the project. Chief Terribile asked that we discuss Phase Two of the project during the 05/06 Budget item later in the meeting.

Chief Terribile said efforts are being made to conserve the use of lights throughout the building. He said we are having Town Hall employees install motion switches in the locker rooms and briefing without jeopardizing safety and will continue to find ways to reduce the use of electricity in an effort to reduce our costs.

4.2. Personnel

4.2.1. Annual Firearms Qualification

Chief Terribile reported that the recent firearms qualifications went well. It was a night shoot and we had no failures. Commissioner Barrett asked about the usage of the range Commissioner Ametrano asked how often do we use the range? Chief said that we use the range once a month and we have training and qualifications 4 to 5 times a year. He said we average 20 to 40 days a year. Chief said he had discussed the usage of the Range with P & Z regarding a new development planned nearby. A request to have an emergency access road in back of the range was discussed. He stated that we are in compliance.

4.2.2. Grievance 2006-01

Chief Terribile had stated that the Officer was not present. Chief explained the grievance to the Commissioners. Chief stated that in our contract with IBPO it states that lateral hires receive credit for prior experience in “pay only”; it was not meant for anything else. Commissioner Dostert asked how long the officer has been with the department? Chief said, six years. Commissioner Cole stated that he understood that when the grievant and other lateral hires were made it was explained to them that they would receive credit only in pay. Deputy Chief said that if the seniority of a lateral would apply it would affect shift bidding, etc. Chairman Cole stated that the intent was to attract experience officers while maintaining the integrity of the current employees.

<i>Motion:</i>		<i>Motion made by Commissioner Ametrano, seconded by Commissioner Dostert to deny Grievance 2006-01.</i>
<i>Vote:</i>	<i>In favor:</i>	<i>Chairman Cole, Commissioners Ametrano, Barrett, and Dostert</i>
	<i>Opposed:</i>	<i>None</i>
	<i>Abstained:</i>	<i>None</i>

*Motion:* *Motion made by Commissioner Barrett, seconded by Commissioner Ametrano to add 4.2.3 Police Candidate Interview Scheduling to the agenda.*

*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed: None*  
*Abstained: None*

Chief Terribile explained the applicant's scores will not be received until the 28<sup>th</sup> of April. Chief said the Department has two openings at POST for the end of July. He said we need to interview at least 20 candidates to fill those vacancies. He suggested that we interview on Friday May 5<sup>th</sup> from 5:30 PM - 9:30 PM and Saturday, May 6<sup>th</sup> from 9:00 AM to early afternoon. Commissioner Dostert stated she was not available. It was agreed that the interviews would take place as suggested by the Chief.

#### 4.3. Communications

4.3.1. E-Mail from Pete Connal - Sgt. Bohan  
Moved up on the agenda.

4.3.2. Letter from Dr. Iorio - Officer Maisano  
Moved up on the agenda

#### 4.4. Budget/Finance

##### 4.4.1. 2005/2006 Budget

Chief Terribile reviewed his budget analysis with the Commission stating that with a few exceptions, ie. utilities, and gasoline, the budget looks good. He stated that he would like to request approval to make a few purchases before the end of this fiscal year.

- Phase Two of the camera upgrade to complete the entire project we would need to spend \$13,216.
- Replace our drag sled with newer technology Chief stated that the new technology allows a box to be attached to any vehicle and it can calculate drag factors, ie friction, speed, etc at a cost of \$ 3,993.
- Digital Mug Shot system upgrade at cost approximately \$15,000.
- New weapons cleaner capable of cleaning 20 weapons at a time at a cost of \$13,000 delivered.
- Additional Taser guns (4); phasing in a increase in inventory to allow each officer to have their own Taser at a cost of \$ 3, 600.

In addition, the Chief explained that our video cameras in our vehicles are beginning to fail. He stated that there is money in our Capital account and with the sale of two vehicles now at auction, we would be able to purchase with this money and capital money.

Explaining each item to the Commissioners with their approval the total cost would be approximately \$ 57,000.; coming out of 2005/2006 budget; still giving the Department a \$30,000 surplus.

*Motion:* *Motion made by Commissioner Barrett, seconded by Commissioner Ametrano to recommend the acceptance of the camera upgrade to Strategic Securities and to approve the completion of phase two of the project.*

*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed: None*  
*Abstained: None*

*Motion:* *Motion made by Commissioner Barrett, seconded by Commissioner Dostert to approve the expenditures presented by Chief Terribile out of 2005/2006 Budget.*

*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed: None*  
*Abstained: None*

4.4.2. 2006/2007 Budget

Chairman Cole asked if there were any questions regarding the new Budget?  
There were none.

**5. Monthly Reports**

Chairman Cole asked if there were any questions regarding the reports?  
There were none

**6. Old Business**

None

**7. New Business**

Commissioner Ametrano stated that Commissioner Muccilli was doing well and expected back at the May meeting.

**8. Police Personnel Comments**

None

*Motion:* *Motion made by Commissioner Dostert, seconded by Commissioner Ametrano to go into Executive Session, inviting the Chief and Deputy Chief at 6:46 P.M.*

*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed: None*  
*Abstained: None*

Respectfully submitted:

Anita Catardi  
Clerk of the Board



GUILFORD POLICE DEPARTMENT  
POLICE COMMISSION MINUTES  
EXECUTIVE SESSION

*Motion:* *Motion made by Commissioner Barrett, seconded by  
Commissioner Ametrano to come out of Executive Session.*  
*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed: None*  
*Abstained: None*

NO MOTIONS MADE, NO VOTES TAKEN

*Motion:* *Motion made by Chairman Cole, seconded by Commissioner  
Barrett to adjourn at 7:00 P.M.*  
*Vote: In favor: Chairman Cole, Commissioners Ametrano, Barrett, and Dostert*  
*Opposed: None*  
*Abstained: None*

Respectfully submitted by,

Rose Dostert  
Commissioner