

**BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
WEDNESDAY, NOVEMBER 15, 2006
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commission Members: Chairman Cole, Commissioner Barrett,
Commissioner Dostert, and Commissioner Muccilli
Department Members: Chief Terribile, Deputy Chief Hutchinson, Anita
Catardi (Administrative Assistant), Lucy Krauchick
(Clerk of the Board)
Others: Amanda O’Leary (40 East Bearhouse Hill Road)
Entered @ 5:49 P.M.

Chairman Cole called the meeting to order @ 5:30 P.M.

1. Approval of prior meeting minutes

Motion: *Motion made by Commissioner Dostert, seconded by
Commissioner Barrett to approve the minutes of October
18, 2006 with correction on Page Two.*

Vote: In Favor *Chairman Cole, Commissioners Barrett, Dostert and
Muccilli.*

Opposed: *None*

Abstained: *None*

2. Public Petition/Commentary

A resident, Amanda O’Leary of 50 East Bearhouse Hill Road petitioned the Commission for their assistance in reviewing sign changes on East Bearhouse Hill Road due to new construction in the area. Commissioner Cole and Chief Terribile stated the department will act on looking into her request and report back to her.

3. Traffic

3.1 Crosswalks at Adams School

Commissioner Dostert reported on the crosswalks in front of Adams School. Chief Terribile said the State was informed by letter that the crosswalk at Adams school was in need of visual improvement. The State Engineer replied that he will review the crosswalk and all signs in that area on Route 77 (Church St.). Commissioner Cole asked where the review of the road by the State will begin and end.

3.2 School Zone - Speeding

Chief Terribile requested that traffic signs, "School Zone Fines Doubled", be installed at Adams School and Baldwin School. The state will install the signs on Church Street for Adams School, but the Town will have to install the signs on Long Hill near Baldwin School.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Muccilli to approve school zone signs at Adams and Baldwin schools; both school zone and end school zone signs.*

Vote: In favor *Chairman Cole, Commissioners Barrett, Dostert, and Muccilli.*

Opposed: *None*

Abstained: *None*

3.3 Frost 5k Road Race

Commissioner Cole and Chief Terribile stated that Guilford Rotary in conjunction with the Guilford Parks and Recreation Department requested road closing beginning at Park Street throughout race route on January 1, 2007 during the scheduled road race.

Motion: *Motion made by Commissioner Dostert, seconded by Commissioner Barrett to approve the road closures as presented to the Commission for the Frosty 5k Road Race on January 1, 2007.*

Vote: In favor *Chairman Cole, Commissioners Barrett, Dostert, and Muccilli.*

Opposed: *None*

Abstained: *None*

4. Committee Reports

4.1 Facilities/Equipment

4.1.1. GU8

Chief Terribile reported that GU8 was being repaired and would then be presented to the Town of Guilford for disposal through auction.

Chief Terribile reported that the Decibel Meter equipment was received and Supervisory Staff had been trained. Chief Terribile stated that before the noise ordinance can be enforced the State D.E.P. must approve the ordinance and we are awaiting approval at this time.

4.2. Personnel

4.2.1. Crisis Team Cooper Test

Chief Terribile stated that the Crisis Team Cooper Test was performed for the Crisis Team Officers. One officer was unavailable on the date of the test and will need to reschedule test. Chief stated that the new Crisis Team officers are required to pass this fitness test and be recommended by Lieutenant.

Commissioner Barrett asked Chief Terribile the specific number of officers on the Crisis Team in the department and Chief stated there are eight members. At the present, the department has six Crisis Team officers and is looking for two more and may take three. Lt. Robinson is in charge of this team and Sgt. Dunn is the Team Leader.

4.2.2. Recruit Test Scores

Chief Terribile received the latest test scores for one of the recruits at the Academy.

4.2.3. Chief Terribile's Training - FYI

Chief Terribile stated his training in Boston went well. Class on Katrina was informative and well presented. There were other classes on Residential Speeding, Use of Force, and Shoot on the Move, all with National Instructors. Chief Terribile stated that the exercises at the training had already been done within his department and was impressed with the department's pro-active approach. Chief Terribile reported that the department was doing night shooting at the range this evening through Friday and invited the Commission.

4.3 Communication

4.3.1. Letter from Vincent Limauro Family

Commissioner Muccilli read a letter of thanks to the entire department for their support during a recent personal matter.

4.3.2. Letter from Yale New Haven Shoreline Medical Center

Commissioner Muccilli read a letter thanking the department for their contribution and representation at the Family Health and Wellness Day.

4.3.3. Letter from Kenneth Vives/Carrie Ferrigno-Vives - Officer Hill

Commissioner Muccilli read a thank you letter for Officer Hill's assistance in tracking down a contractor who took their money and was unreachable.

4.4. Budget

4.1. 2006/2007 Budget

Chief Terribile reported that the department is sixteen weeks into the budget. Chief Terribile reported that replacement was at 47% and the line item is high due to vacation in July and August and expected it to go up in May and June which is normal. Chief Terribile also reported that the three injured officers affected the replacement line item, and at present there is one officer and an M.A.C.O. employee out.

Chief Terribile reported that the Finance Department voiced a miscalculation on GCTV regarding gasoline usage for the department. Chief Terribile discussed this with the Finance Department and said they would correct this miscalculation. The Chief reported that his current calculations indicate that there will be a \$17,000 deficit for gasoline by the end of the fiscal year. Chief reported all other line items are on track.

Commissioner Cole asked Chief Terribile about Workmen's Compensation monies that were due into the department and Chief said that he was in contact with the Personnel Department and it was worked out. The money is beginning to come in at this time.

Chief Terribile reported to the Commission that the special investigative equipment, A.F.I.S. system, could not be leased. The Town requires a Municipal Lease signed and the vendor will not agree to this type of lease. Therefore, the department is considering purchasing the system. Money received from the Statewide Narcotics Task Force will be applied to the Special Investigation account for this purchase.

5. Monthly Reports

Chairman Cole asked if there were any questions regarding the Monthly Reports. Commissioner Barrett asked the Chief to explain Crime Analysis report regarding Part I., Part II., Crimes and Arrests.

6. Old Business

6.1. Disposal of Town Property

Commissioner Barrett and Deputy Chief Hutchinson reviewed the Disposal of Town Property and recommended the Commission approve their revision.

Motion: *Motion made by Commissioner Barrett, seconded by Commissioner Dostert to approve the amended policy 7.13 Disposal of Town Property.*

Vote: In favor *Chairman Cole, Commissioners Barrett, Dostert and Muccilli.*

Opposed: *None*

Abstained: *None*

7. New Business

Commissioner Cole reported that the election of Police Commission Officers would take place next month and requested all Commission members be present at the December meeting.

Commissioner Cole thanked Ms. Anita Catardi who is retiring from her position as Administrative Assistant to the Chief of Police for her years of service and commitment to the department. The Commission will miss Ms. Catardi and wished her all the best in her future endeavors.

8. Police Personnel Comments

None.

Motion: *Motion made by Chairman Cole, seconded by Commissioner Barrett to go into Executive Session inviting Chief Terribile and Deputy Chief Hutchinson at 6:04 P.M.*

Vote: In favor *Chairman Cole, Commissioners Barrett, Dostert, and Muccilli.*

Opposed: *None*

Abstained: *None*

Respectfully Submitted by,

Lucy Krauchick
Clerk of the Board

Motion: *Motion made by Commissioner Barrett, seconded by Commissioner Dostert to return to Public Session at 6:12 P.M.*

Vote: In favor *Chairman Cole, Commissioners Barrett, Dostert, and Muccilli.*

Opposed: *None*

Abstained: *None*

No motion made; no votes taken during Executive Session.

Motion: *Motion made by Commissioner Barrett, seconded by Commissioner Dostert to adjourn at 6:12 p.m.*

Vote: In favor *Chairman Cole, Commissioners Barrett, Dostert and Muccilli.*

Opposed: *None*

Abstained: *None*