

**BOARD OF POLICE COMMISSIONERS  
MEETING MINUTES  
WEDNESDAY, MAY 16 2007  
5:30 P.M. - POLICE HEADQUARTERS**

Present: Commission Members: Chairman Cole, Commissioner Ametrano,  
Commissioner Barrett, and Commissioner Muccilli  
Departmental Members: Chief Terribile, Deputy Chief Hutchinson(Acting  
Clerk of the Board).

Chairman Cole called the meeting to order @ 5:32 PM

**1. Approval of prior meeting minutes**

1.1. Approval of Police Commission meeting minutes of Wednesday, April 18, 2007

*Motion:* *Motion made by Commissioner Cole, seconded by  
Commissioner Barrett, to approve the minutes of  
Wednesday, April 18 with the following corrections: page  
5, Item 8, third sentence change “to discuss grievances and  
negotiations.” to read “to discuss the status of past  
grievances and negotiations”. Page 1, Item 2, second to  
last sentence change “information” to “informing”.*

*Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner  
Barrett, and Commissioner Muccilli*  
*Opposed: None*  
*Abstained: None*

**2. Public Petition/Commentary**

None

**3. Traffic**

None

**4. Committee Reports**

4.1. Facilities

4.1.1. Vehicles - Car 5

Chief Terribile reported the engine in Car 5 blew last week. Car 5 is scheduled to be replaced and the new one is currently being outfitted at public works. We will be down one car until that is completed.

4.2. Personnel

4.2.1. Sick Time Report

Chief Terribile reported a slight increase in sick time over the same period last year. He attributes the increase to one dispatcher and one sergeant being out on extended sick leave.

4.2.2. Grievance 2007-02

4.2.3. Grievance 2007-03

4.2.4. Grievance 2007-04

*Motion:* Motion made by Commissioner Cole, seconded by Commissioner Barrett, acting upon a request by the Police Union, to table items 4.2.2, 4.2.3, and 4.2.4 to a later date, to be determined.

*Vote: In favor:* Chairman Cole, Commissioner Ametrano, Commissioner Barrett, and Commissioner Muccilli  
*Opposed:* None  
*Abstained:* None

4.2.5. Officer Manfield - Final Grades

Chief Terribile reported that we have received final grades from P.O.S.T. for Officer Manfield. Officer Manfield is currently on Field Training (F.T.O.) and doing well.

4.2.6. Grievance 2006-01

The commissioners were provided with a copy of the brief that was filed with the State of Connecticut Board of Mediation and Arbitration on behalf of the town. A decision by that board is pending.

*Motion:* Motion made by Commissioner Cole, seconded by Commissioner Barrett, to add Item 4.2.7, vacation

*carryover, to the agenda.*

*Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, and Commissioner Muccilli*

*Opposed: None*

*Abstained: None*

#### 4.2.7. Vacation Carryover

Chief Terribile requested that the Commission approve the carryover of one week of vacation each for Officers Leary and Manfield due to training conflicts with their vacation schedules.

*Motion: Motion made by Commissioner Barrett, seconded by Commissioner Ametrano, to carryover one week of vacation each for Officers Leary and Manfield into fiscal year 2007/2008.*

*Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, and Commissioner Muccilli*

*Opposed: None*

*Abstained: None*

#### 4.3. Communications

4.3.1. Letter from Madison Police Department referencing Sgt. Lawrence, Officer Moreno, and Officer Denison.

Commissioner Muccilli read a letter from Lt. Stimpson thanking Sgt. Lawrence and Officers Moreno and Denison for the “(k)indness and care afforded” to his son following a motor vehicle accident.

4.3.2. Letter from Darien Police Department referencing Officer Dube.

Commissioner Muccilli read a letter from Darien Police Chief Lovello thanking the department for their assistance at the funeral of one of their retired Lieutenants.

4.3.3. Letter from DeCatur Electronics referencing Officer Mulero and Officer Doody.

Commissioner Muccilli stated DeCatur Electronics sent a letter to the Chief commending the actions of Officers Mulero and Doody in the apprehension of a violent offender.

#### 4.4. Budget/Finance

##### 4.4.1. 2006-2007 Budget

Chief Terribile discussed an issue with worker's compensation payments for an injured officer that were unexplainably delayed by the insurance company. The delay in payment for three weeks salary may require some of the salary reimbursement to be credited after the close of this fiscal year.

Chief Terribile also reported that the Overtime, Replacement, and Gasoline accounts were still running at a deficit as he had previously reported.

Chief requested an allocation of approximately \$3,200 from surplus in the clothing allowance line item to purchase ten (10) ballistic helmets for the crisis team.

*Motion:*

*Motion made by Commissioner Ametrano, seconded by Commissioner Barrett, to purchase ballistic helmets from the clothing allowance line item at a cost of no more than \$3,300.*

*Vote: In favor: Chairman Cole, Commissioner Ametrano, Commissioner Barrett, and Commissioner Muccilli*

*Opposed: None*

*Abstained: None*

#### **5. Monthly Reports**

Chief Terribile reviewed the monthly reports.

#### **6. Old Business**

None.

#### **7. New Business**

Commissioner Ametrano recognized the excellent work of Officer Victor Duphily as an assistant fencing coach at Guilford High School. He referenced an article in the paper naming Officer Duphily as a person of the week for his efforts and further mentioned the credit this type of activity brings to Officer Duphily and the department.

Chief Terribile commented that he too is proud of the work our officers perform in the community and mentioned Officer Daniel Morrell's work as an assistant crew coach at Guilford High School.

Commissioner Ametrano commended the Citizen's Police Academy program and specifically Officer Patrick Leary for his professional and informative instruction on the firearms training simulator (FATS) machine.

**8. Police Personnel Comments**

None.

*Motion:*

*Motion made by Commissioner Cole, seconded by Commissioner Ametrano to move to Executive Session inviting Chief Terribile and Deputy Chief Hutchinson for the purpose of discussing negotiations at 5:54 p.m.*

*Vote: In favor:*

*Chairman Cole, Commissioner Ametrano, Commissioner Barrett, and Commissioner Muccilli.*

*Opposed: None*

*Abstained: None*

Respectfully submitted,

Jeffrey C. Hutchinson  
Acting Clerk of the Board

Executive Session was called to order at 5:58 p.m.

*Motion:* *Motion made by Commissioner Ametrano, seconded by Commissioner Muccilli to come out of Executive Session at 6:10 p.m. and return to public session.*

*Vote: In favor:* *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, and Commissioner Muccilli.*

*Opposed:* *None*

*Abstained:* *None*

*Motion:* *Motion made by Commissioner Barrett, seconded by Commissioner Ametrano to adjourn the meeting at 6:11 p.m.*

*Vote: In favor:* *Chairman Cole, Commissioner Ametrano, Commissioner Barrett, and Commissioner Muccilli.*

*Opposed:* *None*

*Abstained:* *None*

Respectfully submitted,

Jeffrey C. Hutchinson