

BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
April 16, 2014
5:30 p.m.
Guilford Police Headquarters
400 Church Street
Guilford, CT 06437

Present: Commissioners: Chairman Hedberg, Commissioner Carlson,
Commissioner Trotta, Commissioner Ametrano
Department Members: Thomas A. Terribile, Chief of Police
Lucy Krauchick, Clerk of the Board

Chairman Hedberg called the meeting to order at 5:30 p.m.

1. Approval of prior meeting minutes.

1.1 Approval of Police Commission meeting minutes of Wednesday, March 19, 2014.

Motion: Upon a motion by Mr. Ametrano, seconded by Ms. Carlson, the Commission voted to approve the meeting minutes as amended of Wednesday, March 19, 2014 with the inclusion of Mr. Trotta in the motions "In favor".

*In Favor: Hedberg, Carlson, Ametrano, Trotta
Opposed: None
Abstained: None*

2. Public Petition/Commentary

None

3. Traffic.

Chief Terribile took the floor to discuss accidents on Boston Street and South Union Street. The Chief researched and studies the area and found no sight line issues but concluded that enforcement of traffic rules will be heavily enforced at the location. The Chief proposed the possibility of a blinking light or a larger stop sign. Discussion followed. No action was taken, no motions were made.

4. Committee Reports.

4.1. Facilities.

4.1.1. Gas/Vehicle Report.

The Chief reviewed the report and stated there are no discrepancies.

4.2. Personnel

4.2.1. Detective Bureau Assignments.

Chief Terribile reviewed staff changes in the Detective Bureau. Detective Sergeant Timothy Bernier, Detective Fasulo and Detective Jakober are currently assigned. The Chief reported the bureau has been extremely busy with several major incidents which have resulted in a workload increase due to timely investigations.

Chief Terribile reported the staff is working very well together. He reported on cases and the Police Academy.

4.2.2. Dispatcher Resignation.

Chief Terribile reviewed a recent dispatcher resignation. Discussion followed. The job will be posted for rehire soon.

4.2.3. Correspondence from Chairman Hedberg-Informational.

Received to the Board of Police Commissioners as informational correspondence.

4.2.4. Fiscal Year 2013/2014 Authorized Personnel-Information.

Received to the Board of Police Commissioners as informational correspondence.

Motion: Motion made by Mr. Trotta, seconded by Ms. Carlson, to add under Personnel Item 4.2.5. Sick Time Incentive Awards to the Agenda.

In Favor: Hedberg, Carlson, Ametrano, Trotta

Opposed: None

Abstained: None

4.2.5. Sick Time Incentive Awards.

Chief Terribile reviewed the sick time incentive awardees with the Commission.

4.3. Communications

4.3.1. Correspondence from First Selectman Mazza regarding CALEA reaccreditation.

Commissioner Carlson read from correspondence received from the First Selectman congratulating the Chief and his department for receiving the CALEA Advanced Law Enforcement Accreditation Award with *Excellence*. He commended the department for voluntarily meeting the 468 best practice comprehensive compliance standards and stated the accomplishment is a testament to the leadership of the operation and the entire department.

4.3.2 CALEA communications as correspondence.

Commissioner Carlson reviewed several pieces of correspondence received from CALEA commending the Chief of Police, Deputy Chief of Police, the CALEA team, the department and the Town of Guilford for receiving the highest and most prestigious CALEA accreditation "International Gold Standard for Public Safety Agencies" with *Excellence*.

Commissioner Carlson reviewed correspondence received from CALEA for his participation as a panelist in the CALEA Q&A Roundtable on March 21, 2014 at the Spring CALEA Conference which stated the feedback from the attendees was very positive.

4.3.3. Correspondence to Ms. Betsy Burbank from the First Selectman.

Commissioner Carlson reviewed correspondence from the First Selectman to Ms. Burbank stating the police department has investigated her noise complaint which was associated with the construction of the new Guilford High School. He reviewed the decibel meter readings that were conducted by patrol which were found to be in compliance with the Town's Noise Ordinance.

4.3.4. Correspondence from Ms. Patty Bohan regarding Municipal Animal Control (dogs).

Commissioner Carlson read from correspondence received from Ms. Bohan regarding the Goss property and dogs.

4.3.5. Correspondence from Renee Poulter regarding Officer Jakober.

Commissioner Carlson read from correspondence received from Renee Poulter commending Officer Jakober's conduct regarding a special needs incident.

4.3.6. Thank you note received to Sergeant Brooks-Coppola.

Commissioner Carlson shared a thank you note written to Sergeant Brooks-Coppola from "J.P." thanking her for a department building tour.

Motion: Motion made by Ms. Carlson, seconded by Mr. Ametrano, to add to Correspondence on the Agenda, Item 4.3.7. Detective Sergeant Timothy Bernier thank you from a Middletown resident.

In Favor: Hedberg, Carlson, Ametrano, Trotta

Opposed: None

Abstained: None

4.3.7. Correspondence received commending Detective Sergeant Bernier.

Commissioner Carlson read from correspondence thanking Detective Sergeant Bernier for stopping to check on her safety in Middletown.

4.4. Budget/Finance

4.4.1. Budget Analysis.

Chief Terribile reviewed the budget analysis report with the Commission. He stated a forecasted give back of approximately \$52,000 to the Town at the end of the fiscal year.

5. **Monthly Reports.**

Chief Terribile reviewed monthly reports.

6. **Old Business.**

None.

7. **New Business.**

7.1. Tip a Cop for Special Olympics will be held on Tuesday, April 29, 2014 at Anthony's Restaurant in Guilford from 4:30 p.m. to 9:30 p.m.-Informational.

The department is hopeful that members of the community and the shoreline area will attend Tip A Cop for Special Olympics. Detective Sergeant Bernier and a group of volunteers have worked very hard on preparing for this event.

8. **Police Personnel Comments.**

None.

Motion: Upon a motion by Mr. Trotta, seconded by Mr. Ametrano, the Commission voted to adjourn the meeting at 6:06 p.m.

In Favor: Hedberg, Carlson, Ametrano, Trotta

Opposed: None

Abstained: None

Meeting adjourned.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board