

BOARD OF POLICE COMMISSIONERS

**DRAFT** MEETING MINUTES

January 15, 2014

5:30 p.m.

Guilford Police Headquarters

400 Church Street

Guilford, CT 06437

Present:	Commissioners:	Chairman Hedberg, Commissioner Carlson, Commissioner Cole, Commissioner Trotta
	Absent:	Commissioner Ametrano
	Department Members:	Chief Terribile, Deputy Chief Hutchinson, Lucy Krauchick, Clerk of the Board
	Police Union Members:	Fred Hill, President, Mark O'Connor Shop Steward
	NAGE Union Members:	Michael Selmani, Union Steward Alice Terribile, Police Dispatcher

Chairman Hedberg called the meeting to order at 5:37 p.m.

**1. Approval of prior meeting minutes.**

**1.1 Approval of Police Commission meeting minutes of Wednesday, December 11, 2013.**

*Motion: Upon a motion by Ms. Carlson, and seconded by Mr. Cole, the Commission voted to approve the meeting minutes of Wednesday, December 11, 2013.*

*In Favor: Hedberg, Carlson, Cole, Trotta*

*Opposed: None*

*Abstained: None*

**2. Public Petition/Commentary**

None

**3. Traffic.**

**3.1. Cystic Fibrosis bike ride request scheduled for September 13, 2014.**

Chief Terribile reviewed the Cystic Fibrosis Foundation's charity bike ride request for September 13, 2014. The Chief recommended the Commission move to approve the ride.

*Motion: Upon a motion by Ms. Carlson, seconded by Mr. Cole, the Commission voted to approve the Cystic Fibrosis bike ride through the Town of Guilford for September 13, 2014.*

*In Favor: Hedberg, Carlson, Cole, Trotta*  
*Opposed: None*  
*Abstained: None*

#### **4. Committee Reports.**

##### 4.1. Facilities.

##### 4.1.1. Gas/Vehicle Report.

Chief Terribile reviewed the report and everything is in good order.

Deputy Chief Hutchinson updated the Commission on the progression of the HVAC project which is moving forward.

##### 4.2. Personnel

##### 4.2.1. Grievance 2013-06, Union-tabled grievance from December 2013 regular board meeting.

Chief Terribile reported that he had a conversation with Union President Hill and it was decided that Grievance 2013-06 will remain tabled at this time.

##### 4.2.2. Grievance 2013-12, Sgt. Brooks-Coppola-tabled grievance from December 2013 regular board meeting.

Union Steward O'Connor stated that the Board of Police Commissioners requested to hear the tape in regard to Grievance 2013-12 which had not taken place as of this date, therefore, requested this grievance remain tabled. It was agreed.

##### 4.2.3 Grievance 2013-15, NAGE Dispatcher Terribile.

NAGE Union Steward Selmani and Police Dispatcher Alice Terribile, took the floor to review circumstances that led to the filing of the Grievance. Discussion followed.

*Motion: Upon a motion by Mr. Cole, seconded by Mr. Trotta, the Commission voted to deny Grievance 2013-15, NAGE Disptacher Terribile.*

*In Favor: Hedberg, Carlson, Cole, Trotta*  
*Opposed: None*  
*Abstained: None*

##### 4.2.4. Correspondence to Officer O'Connor, Union Steward from the Chief of Police, Subject: Grievance 2013-07.

The Chief entertained questions and there were none.

##### 4.2.5. Correspondence to Officer O'Connor, Union Steward from the Chief of Police, Subject: grievance 2013-13.

The Chief entertained questions and there were none.

4.2.6. Correspondence presented from CT Police Academy to Officers Williams, Duro, and McCaherty regarding their completion of the academy.

The Chief entertained questions. The Commission commended the officer's accomplishments at the academy.

4.2.7. Police Candidate.

Chief Terribile reviewed the circumstances regarding a police candidate who was presented a lateral conditional job offer and who withdrew from the process. Discussion followed regarding lateral offers.

4.2.8. Sick Time Incentives.

Chief Terribile reviewed sick time incentive awards with the Commission.

4.3. Communications.

4.3.1. Correspondence-AAA Honors Guilford Police for Traffic Safety Achievements.

Deputy Chief Hutchinson reviewed this prestigious AAA Honor which was awarded to the department and the Mason Family for their dedication and commitment to traffic safety.

4.3.2. Correspondence pertaining to CALEA onsite (for your information).

No discussion.

4.3.3. Communication from Mrs. Raiti regarding M.A.C.O.

The Chief stated that he is continuing to review this correspondence and will report back to the Commission.

## **5. Monthly Reports.**

Chief Terribile reviewed the monthly reports with the Commission. Discussion followed. Commission Carlson mentioned Officer Jakober's work on the Crime Prevention Report.

## **6. Old Business.**

6.1. Discussion of CALEA onsite.

Chief Terribile stated the CALEA inspection went "really well" and commended the entire department for their part in the success of the onsite.

The Deputy Chief of Police discussed the "Gold Standard" assessment which is

an upgrade from the previous three inspections and accreditation. He reviewed that a department is eligible for the Gold Standard accreditation when the department has proven, through past inspections, a high standard of excellence. Deputy Chief Hutchinson expects the final report will arrive sometime next week.

The Chief of Police will defend the inspection in front of a CALEA panel in March 2014.

**7. New Business.**

No discussion.

**8. Police Personnel Comments.**

Chairman Hedberg acknowledged Union President Hill and opened the discussion.

Union President Hill asked the Commission to include Union correspondence regarding the December meeting minutes in the records of the January meeting.

Union President Hill submitted additional correspondence to the Commission regarding manpower allocation which was added to the record.

Discussion followed regarding Union concerns.

*Motion: Upon a motion by Ms. Carlson, seconded by Mr. Cole, the Commission voted to adjourn the meeting at 6:53 p.m.*

*In Favor: Hedberg, Carlson, Cole, Trotta*

*Opposed: None*

*Abstained: None*

Meeting adjourned.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board

