

BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
March 19, 2014
5:30 p.m.
Guilford Police Headquarters
400 Church Street
Guilford, CT 06437

Present: Commissioners: Chairman Hedberg, Commissioner Carlson,
Commissioner Cole, Commissioner Trotta
Commissioner Ametrano

Department Members: Chief Terribile, Deputy Chief Hutchinson,
Lucy Krauchick, Clerk of the Board
Officer Williams, Officer Duro, Officer McCaherty
Sergeant Dube

Police Union Member: Fred Hill, President

Public: Family and Friends of Officers Williams, Duro, and
McCaherty

Chairman Hedberg called the meeting to order at 5:35 p.m.

Motion: Upon a motion by Mr. Trotta, seconded by Ms. Carlson, the Commission voted to move Item 4.2.1. Swearing in of Officer Williams, Officer Duro and Officer McCaherty upon completion of F.T.O. (Field Training) up the Agenda at this time.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

Chairman Hedberg officially swore in Officer Williams, Officer Duro and Officer McCaherty. The Chairman spoke about the honorable profession of law enforcement and offered words of encouragement. He congratulated the three officers. Chief Thomas Terribile addressed the three officers and congratulated them on their accomplishment stating that he has had 40 years of a career in law enforcement and it is an honor to serve the Community. He wished the officers a successful and long career in law enforcement.

Motion: Upon a motion by Mr. Cole, seconded by Mr. Trotta, the Commission voted to take a brief recess at 5:42 p.m.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

Motion: Upon a motion by Mr. Cole, seconded by Mr. Trotta, the Commission voted to return to

Public Session at 5:52 p.m.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

1. Approval of prior meeting minutes.

1.1 Approval of Police Commission meeting minutes of Wednesday, February 19, 2014.

Motion: Upon a motion by Mr. Trotta, seconded by Ms. Carlson, the Commission voted to approve the meeting minutes of Wednesday, February 19, 2014 as presented.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

1.2. Approval of Police Commission special meeting minutes of Friday, February 29, 2014.

Motion: Upon a motion by Ms. Carlson, seconded by Mr. Ametrano, the Commission voted to approve the special meeting minutes of Friday, February 28, 2014 as presented.

In Favor: Carlson, Cole, Ametrano, Trotta
Opposed: None
Abstained: Hedberg

2. Public Petition/Commentary

None

3. Traffic.

3.1. Closer to Free Ride on September 6, 2014-request for permission.

Chief Terribile recommended the Commission vote to move to grant permission.

Motion: Upon a motion by Ms. Carlson, seconded by Mr. Ametrano, the Commission voted to approve the Closer to Free Ride on September 6, 2014.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

3.2. Honor the Fallen-Remember the Survivors Ride on May 2, 2014-request for permission.

Chief Terribile recommended the Commission vote to move to grant permission

Motion: Upon a motion by Mr. Cole, seconded by Mr. Ametrano, the Commission voted to approve the Honor the Fallen-Remember the Survivors Charity Ride on May 2, 2014.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

3.3. Teamster Horsemen Motorcycle Association Ride on September 14, 2014-request for permission.

Motion: Upon a motion by Mr. Cole, seconded by Mr. Ametrano, the Commission voted to approve the Teamster Horsemen Motorcycle Association Ride on September 14, 2014.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

4. Committee Reports.

4.1. Facilities.

4.1.1. Gas/Vehicle Report.

The Chief reviewed the report which he stated is in good order.

4.2. Personnel

4.2.1. Swearing in ceremony of Officer Williams, Officer Duro and Officer McCaherty upon completion of F.T.O.

As moved up the Agenda.

4.2.2. Grievance 2013-06, Union-tabled Grievance January/February 2014 meetings.

Chief Terribile stated that Grievance 2013-06 remains tabled.

4.2.3. Grievance 2013-12, Sergeant Brooks-Coppola as resolved.

Chief Terribile stated that Grievance 2013-06 was resolved.

4.2.4. Grievance 2014-01, Officer Mastriano.

Chairman Hedberg opened the floor to Union President Hill regarding the grievance. President Hill presented the Commission with a visual document. President Hill defended the grievance on behalf of the Union. Chief Terribile took the floor on behalf of the Administration. Discussion followed regarding confusion of memo received by the Chief's office from Officer Mastriano. The Union President offered clarification on behalf of the Union. The Chief and Deputy Chief responded. Discussion followed.

Motion: Upon a motion by Ms. Carlson, seconded by Mr. Ametrano, the Commission voted to deny Grievance 2014-01.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

4.2.5. IA-2013-03-May require Executive Session.

Motion: Upon a motion by Ms. Carlson, seconded by Mr. Ametrano, the Commission voted to come out of Public Session and move to Executive Session for the purposes of discussion of IA-2013-03 at 6:12 p.m. excusing the Chief of Police, the Deputy Chief of Police, the Clerk of the Board and Detective Fred Hill

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

Motion: Upon a motion by Mr. Trotta, seconded by Mr. Ametrano, the Commission voted to come out of Executive Session and return to Public Session at 6:34 p.m. inviting the Chief of Police, the Deputy Chief of Police, the Clerk of the Board and Detective Fred Hill.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

Chairman Hedberg stated that no action was taken, no motions were made in Executive Session.

Motion: Upon a motion by Mr. Trotta, seconded by Mr. Ametrano, the Commission voted that the Committee reviewed and found IA-2013-03 unfounded.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

4.3. Communications.

4.3.1. Appreciation note from Chief Terribile and Fiancée.

Commissioner Carlson read from a note received to the Commission from the Chief of Police and his Fiancée.

4.3.2. Correspondence from Mrs. Laudano to Chief Terribile.

Commissioner Carlson read from correspondence received from Mrs. Laudano thanking Officer O'Connor for a job well done.

4.3.3. Correspondence from the Simsbury Police Department thanking Lieutenant Dunn.

Commissioner Carlson read from correspondence from the Simsbury Police Department thanking Lieutenant Dunn for his service during a Mock Assessment for CALEA.

4.3.4. Thank you note from Mrs. Gloria Earls.

Commissioner Carlson read from a note received from Mrs. Gloria Earls for the installment of booster seats.

4.4. Budget/Finance.

4.4.1. Budget Report.

Chief Terribile reviewed the budget report with the Commission and spoke particularly on overtime. He discussed the year in regard to overtime and replacement with the Commission. The Chief forecasts that by the end of the year everything should even out unless something unforeseen happens.

5. **Monthly Reports.**

Chief Terribile reviewed the monthly reports with the Commission. He spoke about the CALEA inspection report and reviewed the CALEA Gold Standard which is their highest level of accreditation.

Chief Terribile reviewed this with the Commission and gave accolades to his entire department. He particularly spoke about the Deputy Chief's role in the accreditation process as Accreditation Manager. He reported it was the Deputy Chief's idea to move to the Gold Standard for the department. The Chief said he agreed with the Deputy Chief since the Gold Standard goes beyond the files being reviewed. The Gold Standard involves the patrol officers who were interviewed by the inspection team. The Chief reported that the success of the inspection all goes back to the officers and detectives who were observed by CALEA. The Chief stated this was a very different type of inspection and it shows that the department is doing its job and he had confidence in the department. He said his officers were professional and, once again, gave accolades to patrol and the Deputy Chief of Police including the CALEA team. He went on to say that the Community should be acknowledged as well and that the "whole Town deserves accolades for this excellent report".

The Chief spoke about the upcoming conference that he and the CALEA team are scheduled to attend to complete the process of accreditation for CALEA. He reported that Lieutenant Robinson will be in charge of the department during his absence.

6. **Old Business.**

None.

7. **New Business.**

Chairman Hedberg reported that he officially signed the police contract which is now "officially good to go".

8. **Police Personnel Comments.**

Chairman Hedberg acknowledged Union President Hill and opened the discussion. President Hill spoke about pending grievances and an upcoming MPP requesting procedural guidance from the Commission. Commissioner Trotta recommended that the Union President discuss his concerns with the Union's legal counsel.

Union President Hill spoke about IA 2013-03. He stated that he intends to bring his concerns to the First Selectman.

The Union President left the room at 6:45 p.m.

Motion: Upon a motion by Mr. Trotta, seconded by Mr. Ametrano, the Commission voted to adjourn the meeting at 6:50 p.m.

In Favor: Hedberg, Carlson, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

Meeting adjourned.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board