

BOARD OF POLICE COMMISSIONERS
MEETING MINUTES
May 21, 2014
5:30 p.m.
Guilford Police Headquarters
400 Church Street
Guilford, CT 06437

Present: Commissioners: Chairman Hedberg, Commissioner Cole,
Commissioner Trotta, Commissioner Ametrano

Department Members: Thomas A. Terribile, Chief of Police
Jeffrey Hutchinson, Deputy Chief of Police
Lucy Krauchick, Clerk of the Board

Public: Mr. Paul Chello, Resident.

Chairman Hedberg called the meeting to order at 5:30 p.m.

1. Approval of prior meeting minutes.

1.1 Approval of Police Commission meeting minutes of Wednesday, April 16, 2014.

Motion: Upon a motion by Commissioner Cole, seconded by Commissioner Ametrano, the Commission voted to approve the meeting minutes of Wednesday, April 16, 2014 as presented.

In Favor: Hedberg, Ametrano, Trotta

Opposed: None

Abstained: Cole

2. Public Petition/Commentary

None

3. Traffic.

3.1. Electronic correspondence from Mr. Samuel Jones to the Chief of Police.

Discussion took place, no motions were made.

3.2. Park Street closure May 31, 2014 Civil War reenactment.

Chief Terribile briefed the Commissioners regarding the request for Park Street road closure for a "Civil War reenactment" including buggy rides for a scheduled special event put on by the 375th Celebration Committee for the Town of Guilford.

Discussion followed regarding the road closure and open businesses on Park Street. It was agreed a solution had been made to accommodate the businesses or the businesses have made decisions to close for the special event. Chairman Hedberg entertained a motion to approve the request.

Motion: Upon a motion by Commissioner Cole, seconded by Commissioner Ametrano, the Commission voted to approve the traffic request to close Park Street for the Civil War reenactment on May 31, 2014.

In Favor: Hedberg, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

4. Committee Reports.

4.1. Facilities.

4.1.1. Gas/Vehicle Report.

The Chief reviewed the report and stated there are no discrepancies. Discussion followed regarding the new Ford Explorer vehicles and it was agreed the vehicles have been well received by the department and are a valuable addition to the fleet.

4.2. Personnel

4.2.1. Police Candidate Interviews. May require Executive Session.

Motion: Upon a motion by Commissioner Cole, seconded by Commissioner Trotta, the Commission voted to move under Personnel 4.2.1. Police Candidate Interviews to Executive Session for the purposes of conducting Police Candidate interviews.

In Favor: Hedberg, Cole, Ametrano, Trotta
Opposed: None
Abstained: None

4.2.2. Grievance Frederick Hill 2014-02.

Chairman Hedberg asked the Commission if they had read the grievance prior to the meeting and all agreed they were familiar with the grievance. Chairman Hedberg entertained discussion or a motion.

Commissioner Cole began discussion about an article in the labor contract Article 5 Section 3. The Chief stated the grievance particularly spoke on that article and the Union referenced Article 31 Section 3.

Motion: Upon a motion by Commissioner Trotta, seconded by Commissioner Ametrano, the Commission voted to deny Grievance 2014-02.

In Favor: Hedberg, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

4.2.3. Grievance Frederick Hill 2014-04.

Chairman Hedberg opened the discussion on Grievance 2014-04. Commissioner Trotta asked if both boots were broken. The Chief replied that Officer Hill stated one boot was broken. Commissioner Trotta asked if anyone had seen the broken boot. The Chief stated that he had seen the broken boot. Discussion followed.

Motion: Upon a motion by Commissioner Ametrano, seconded by Commissioner Cole, the Commissioner voted to deny Grievance 2014-04.

In Favor: Hedberg, Cole, Ametrano, Trotta

Opposed: None

Abstained: None

4.2.4. Correspondence requesting Pregnancy Accommodation (F.Y.I.).

The Chief explained an officer requested Pregnancy Accommodation and the department agreed to accommodate the officer. He spoke about the duties the officer would be assigned during the accommodation.

4.3. Communications

4.3.1. Correspondence from Fred Teti, Jr., President of Webster Bank regarding Officer Olszewski.

Chairman Hedberg read from correspondence from Fred Teti, Jr. of Webster Bank which referenced an award ceremony in honor of Officer Olszewski's in conjunction with his help in solving a bank robbery in Middletown.

The Chief stated that at the last minute the officer could not attend the event and the Deputy Chief of Police attended and accepted the award.

4.3.2. Correspondence received from Detective Lieutenant Mikulski from Wallingford Police Department with sincere appreciation of Officer Olszewski.

Chairman Hedberg stated that the Wallingford Police Department appreciated Officer Olszewski's help in solving a bank robbery in Middletown.

4.3.3. Correspondence from Geoge and Susan Morris thanking a Dispatcher and Officer Denison.

Chairman Hedberg read from correspondence from George and Susan Morris which thanked Officer Denison for his assistance.

4.3.4. Electronic correspondence received from Ronald Garafano commedning Officer O'Connor.

Chairman Hedberg read from correspondence from Ronald Garafano commending Officer O'Connor.

4.4. Budget/Finance

4.4.1. 2013/2014 Budget Report (Chief Terribile verbal).

Chief Terribile reviewed the budget. He spoke about the retro checks that sworn officers received due to contract settlement. The Finance Director is currently working on the accounts in regard and the Chief will then have more accurate information regarding any end of year surplus.

5. **Monthly Reports.**

Chief Terribile reviewed monthly reports.

6. **Old Business.**

Chief Terribile reviewed issues that have been pending regarding traffic on South Union Street and Boston Street. He reviewed several suggestions that have been brought forward regarding the stop sign concerns and possible additional solutions. The Chief has contacted the State to investigate further and make recommendations. Chief Terribile stated that the resident on the corner has been more than considerate with recommendations made in the past regarding sightlines.

7. **New Business.**

Commissioner Cole spoke on a recently modified process regarding interviewing police candidates and the Board of Police Commissioners personnel committee. He stated that although he appreciated the thought of using a subcommittee to expedite the process, he believes it is better to have the entire Board of Police Commissioners available to interview candidates. He stated "accuracy over expediency" will prove to be the most successful process. He stated each Commissioner brings a different viewpoint and all viewpoints are important when conducting such an important task.

Chairman Hedberg stated it was very important to the department to try it and he understands. Chief Terribile reported that having Commissioner Trotta weed through the applications was invaluable. Commissioner Cole stated he understood the environment of this process but does not agree it should be an ongoing template.

Chief Terribile entertained a discussion regarding the personnel procedures within the department for police candidates and usage of marijuana. He reported on changes within state statutes and asked for input in regard to hiring. Discussion followed. It was agreed the changes in marijuana statutes are new in Connecticut and there is a difference between an infraction and an arrest. The Commission discussed and agreed to see what the evolution is, over time, with the larger states such as California and Washington. It was agreed it may be premature to make any changes at this time within the department's procedures but this matter would be reviewed over time and revisited.

8. **Police Personnel Comments.**

None.

Motion: Upon a motion by Commissioner Cole, seconded by Commissioner Ametrano, the Commission agreed to move to Executive Session to discuss the contract of the Deputy Chief of Police excusing the Chief of Police, the Deputy Chief of Police and the Clerk of the Board at 6:00 PM.

In Favor: Hedberg, Carlson, Ametrano, Trotta

Opposed: None

Abstained: None

The Clerk of the Board left the room.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board

Motion: Upon a motion by Commissioner Cole, seconded by Commissioner Ametrano, the Commission voted to move out of Executive Session at 6:28 PM for a brief recess.

In Favor: Hedberg, Carlson, Ametrano, Trotta

Opposed: None

Abstained: None

No motions were made, no action was taken in Executive Session.

The Board of Police Commissioners left the room for a brief recess at 6:29 PM. Commissioner Trotta was excused from the meeting.

Motion: Upon a motion by Commissioner Ametrano, seconded by Commissioner Cole, the Commission voted to move into Executive Session at 6:51 PM for the purposes of conducting Police Candidate interviews inviting the Chief of Police and Deputy Chief of Police.

In Favor: Hedberg, Carlson, Ametrano

Opposed: None

Abstained: None

Motion: Upon a motion by Commissioner Ametrano, seconded by Commissioner Cole, the Commission voted to move out of Executive Session and into Public Session at 9:00 PM.

In Favor: Hedberg, Carlson, Ametrano

Opposed: None

Abstained: None

Motion: Upon a motion by Commissioner Cole, seconded by Commissioner Ametrano, the Commission voted to extend a conditional offer to one Police Candidate.

In Favor: Hedberg, Carlson, Ametrano, Trotta

Opposed: None
Abstained: None

Motion: Upon a motion by Commissioner Cole, seconded by Commissioner Ametrano, the Commission voted to adjourn the meeting at 9:01 PM.

In Favor: Hedberg, Carlson, Ametrano
Opposed: None
Abstained: None