

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, September 21, 2016
5:30 PM
Police Headquarters, Community Room

Present: Commissioners: Chairman Mikolay, Commissioners Carlson, Chello, Frey
Department Members: Chief Hutchinson, Deputy Chief Dunn,
Lucy Krauchick, Clerk of the Board
Lt. Bernier, Sgt. Massey, Sgt. Larsen, Off. Williams, Off. Duque
Public: The Bernier Family
The Duque Family
Bruce McIntyre

Call to order.

Commissioner Mikolay called the meeting to order at 5:32 PM.

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, August 17, 2016.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to approve the meeting minutes of Wednesday, August 17, 2016 as presented.

All in favor: Mikolay, Carlson, Chello

Opposed: None

Abstained: Frey

1.2. Approval of the Board of Police Commissioners special meeting minutes of Wednesday, July 27, 2016 as tabled.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to approve the special meeting minutes of Wednesday, July 27, 2016 as presented.

All in favor: Mikolay, Carlson, Chello, Frey

Opposed: None

Abstained: None

1.3. Approval of the Board of Police Commissioners special meeting minutes of Tuesday, August 23, 2016.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Frey, the Commission voted to approve the special meeting minutes of Tuesday, August 23, 2016 as presented.

All in favor: Mikolay, Carlson, Chello, Frey
Opposed: None
Abstained: None

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to add Item 3.3. The Cove Center for Grieving Children Run Walk to the Agenda under Traffic and to add Item 7.1. Stroll on Broad Street to the Agenda under New Business.

All in favor: Mikolay, Carlson, Chello, Frey
Opposed: None
Abstained: None

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to move Item 3.3. The Cove Run Walk up the Agenda for discussion to accommodate the audience.

Chief Hutchinson reviewed the circumstances regarding The Cove 5k Run 2 mile Walk which is usually held at Hammonasset Beach State Park. Due to construction at the state park this year, the event route has been relocated and will go through Guilford. It is the single fundraiser for The Cove Grieving Center for Children and the event is scheduled for October 16, 2016. There is another charity ride on October 16th which has been approved. The Chief has worked out the logistics for both events.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to approve The Cove Grieving Center 5k run 2 mile walk on October 16, 2016.

All in favor: Mikolay, Carlson, Chello, Frey
Opposed: None
Abstained: None

Mr. Brian McIntyre thanked the Commissioners and the Chief of Police and left the room at 5:37 PM.

2. Public Petition/Commentary.

None.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Frey, the Commission voted to move Item 4.1.1. Swearing in Ceremony-Lieutenant Bernier and 4.1.2. Swearing in Ceremony-Officer Duque up the Agenda to accommodate the audience.

All in favor: Mikolay, Carlson, Chello, Frey
Opposed: None
Abstained: None

4.1.1. Swearing In Ceremony-Lieutenant Bernier.

The Chief of Police welcomed the audience. Chief Hutchinson congratulated Lieutenant Bernier and commended him for moving up the ranks within the department. Chairman Mikolay and the Commissioners congratulated the Lieutenant on his promotion. Lieutenant Bernier's daughter pinned his badge and a photo opportunity took place.

4.1.2. Swearing In Ceremony-Officer Duque.

Chief Hutchinson congratulated Officer Duque who is a lateral hire for the department. The swearing in ceremony and photo opportunity took place.

A brief recess took place and the meeting resumed.

3. Traffic.

3.1. Shoreline CROP Hunger Walk-October 2, 2016.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Carlson, the Commission voted to approve the Shoreline CROP Hunger Walk on October 2, 2016.

All in favor: Mikolay, Carlson, Chello, Frey
Opposed: None
Abstained: None

3.2. Broad Street Candle Light Walk-December 2, 2016.

Motion: Upon a motion by Commissioner Carlson, seconded by Commissioner Chello, the Commission voted to approve the Broad Street Candle Light Walk on December 2, 2016.

All in favor: Mikolay, Carlson, Chello, Frey
Opposed: None
Abstained: None

3.3. The Cove Grieving Center for Children Run Walk-October 16, 2016.

As previously moved up the Agenda and discussed.

4. Committee Reports.

4.1. Personnel.

4.1.1. Swearing In Ceremony-Lieutenant Bernier.

As previously moved up the Agenda and discussed.

4.1.2. Swearing In Ceremony-Officer Duque

As previously moved up the Agenda and discussed.

4.2. Communications.

4.2.1. Correspondence received from Gail Sullivan and Renee Abbott.

Correspondence received from Gail Sullivan and Renee Abbott thanking Officer Morrell for a job well done.

4.2.2. Correspondence received from Sergeant Robert J. Toner.

Correspondence received from Sergeant Toner thanking Sergeant Brooks, Officer Thornton and Officer Scirocco for their help on a welfare check.

4.2.3. Correspondence received from G. Parmelee.

Thank you note received to the department from G. Parmelee.

4.2.4. Correspondence received from Gloria Nemczuck and Veronica Wallace.

Correspondence received from Gloria Nemczuck and Veronica Wallace thanking Chief Hutchinson, Officer O'Connor, Sergeant Brooks and Commissioner Chello for their participation in the 15th anniversary ceremony of September 11th.

Chairman Mikolay thanked Commissioner Chello for his outstanding work on the event.

4.3. Budget/Finance.

4.3.1. Budget Report Fiscal 2017.

Chief Hutchinson reported he had met the new Finance Director for the Town of Guilford. He reported on the Fiscal 2017 budget stating that the budget remains at or under projections.

4.4. Facilities/Equipment.

Chief Hutchinson reported the update of the CAD system which is being implemented and the project is expected to be completed in December or January. Deputy Chief Dunn is overseeing the project.

The Chief reported another HVAC review is being conducted.

5. Monthly Reports.

The monthly reports remain in order. Some reports have been redesigned and it was agreed easier to read.

6. Old Business.

None.

7. New Business.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to add Item 7.1. Stroll on Broad Street Libby Hollingsworth to the Agenda under New Business.

All in favor: Mikolay, Carlson, Chello, Frey

Opposed: None

Abstained: None

7.1. Stroll Libby Hollingsworth.

There will be a Stroll on Broad Street and Fair Street held on October 15, 2016 from 10 AM to 12 Noon in honor of Libby Hollingsworth. Funds will benefit Kidney Cancer research.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to approve to add Item 7.2. Promotional Process to the Agenda.

All in favor: Mikolay, Carlson, Chello, Frey

Opposed: None

Abstained: None

7.2. Promotional Procedures.

Discussed promotional procedures.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Commission voted to adjourn the meeting at 6:10 PM.

All in favor: Mikolay, Carlson, Chello, Frey

Opposed: None

Abstained: None

Meeting adjourned at 6:10 PM.

Respectfully submitted,

Lucy Krauchick, Clerk of the Board of Police Commissioners

