

Town of Guilford  
Board of Police Commissioners  
Minutes

APPROVED

Wednesday, January 18, 2016  
5:30 PM

Police Headquarters, Community Room

Present: Commissioners: Chairman Mikolay,  
Commissioner Hedberg  
Commissioner Frey

Department Members: Chief Hutchinson  
Lucy Krauchick, Clerk of the Board  
Officer Bartlett  
Canine Officer Kobe

Public: Robert Berkowitz  
Paula Calzetta  
Arlene Cohen  
John Bysiewicz

Call to order.

Chairman Mikolay called the meeting to order at 5:32 PM.

Officer Bartlett and K9 Officer Kobe entered the room. The Chief of Police formally introduced Canine Kobe to the Board of Police Commissioners and the audience.

**1. Approval of Board of Police Commissioners meeting minutes.**

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, December 14, 2016.

*Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Frey, the Commission voted to approve the meeting minutes of Wednesday, December 14, 2016 as presented.*

*All in favor: Mikolay, Hedberg, Frey*

*Opposed: None*

*Abstained: None*

**2. Public Petition/Commentary.**

Chairman Mikolay welcomed the public and opened the floor for discussion. Ms. Calzetta took the floor.

Ms. Calzetta addressed the Board of Police Commissioners. It was her intention to speak about the new addition of a Canine Officer to the department and to voice her support for the program. It was happenstance that Officer Bartlett and Canine Officer Kobe were in attendance. Discussion followed.

The Chief of Police thanked Ms. Calzetta for her interest and support of the program. He explained the department is fully committed to the program.

Ms. Calzetta asked for an update regarding her former request to the Board of Police Commissioners. The Chief responded that model policies are being developed for the canine program and other department policies are being updated regarding canine.

Ms. Calzetta said she appreciates the work and is proud that the department has inducted the canine program. She left the room.

Chairman Mikolay opened the floor for discussion to Mr. Berkowitz.

Mr. Berkowitz discussed traffic conditions and a recent accident at Long Hill Farms and Long Hill Road. He spoke about the damage that occurred to the stone wall at Long Hill Farms as well damage to plantings.

He discussed the topography of Long Hill Farms and Long Hill Road at the curve. He discussed the blind spot. Mr. Berkowitz offered ideas for preventative alternatives to the intersection. He provided a hand out to the Board of Police Commissioners.

Discussion followed regarding the history of the area and accidents and possible measures to improve the situation. The Chief will look back at the traffic file and speak with the Town Engineer. It was agreed research would take place and this will be an Agenda Item next month.

### **3. Traffic.**

#### **3.1. West Lake Avenue (as tabled).**

The Chief will be in contact with the Chief of Police in North Branford and reported no detailed progress at this time.

#### **3.2. Cystic Fibrosis Cycle for Life.**

*Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Frey, the Commission voted to approve the Cystic Fibrosis Cycle for Life road race event on Saturday, August 26, 2017 as proposed.*

*All in favor: Mikolay, Hedberg, Frey*

*Opposed: None*

*Abstained: None*

#### **3.3. Request for road events from J. B. Sports.**

The Chairman stated that since Mr. Bysiewicz was in the audience, the discussion could be opened for the two events J. B. Sports proposed and would be discussed separately. The Sea Legs Shuffle would be first and the Guilford Half Marathon would follow.

The Sea Legs Shuffle road race for Sunday, July 30, 2017 and its startup time and route was discussed.

*Motion: Upon a motion by Commissioner Frey and seconded by Commissioner Hedberg, the Commission voted to approve the Sea Legs Shuffle road race event on Sunday, July 30, 2017 as proposed.*

*All in favor: Mikolay, Hedberg, Frey*

*Opposed: None*

*Abstained: None*

Chairman Mikolay took the floor and stated he needed clarification as to why the Guilford Half Marathon road race was being proposed as an event this year. He indicated that last year J. B. Sports presented a request for the Half Marathon event as a one-time event taking place in town due to the construction at Hammonasset State Park.

Mr. Bysiewicz responded that the boardwalk construction at Hammonasset State Park continues and is not expected to be completed until April 2018. Mr. Bysiewicz stated that the road race will return to its original location of Hammonasset State Park in 2018.

Discussion followed. Chief Hutchinson spoke about staffing issues and traffic and logistic issues for the department. The Chief discussed multiple issues with the Half Marathon and safety concerns. Discussion took place regarding homeowners along the road route.

Discussion followed.

*Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Frey, the Commission voted to table the request for the Guilford Half Marathon on Sunday, November 12, 2017.*

*All in favor: Mikolay, Hedberg, Frey*

*Opposed: None*

*Abstained: None*

#### 3.4. Request(s) for crosswalk on Water Street and South Fair Street.

Discussion took place regarding requests for a crosswalk on Water Street and South Fair Street. No action took place.

### **4. Committee Reports.**

#### 4.1. Personnel.

##### 4.1.1. Personnel Update.

No discussion.

##### 4.1.2. Commendation Award-Detective Duro.

The Board of Police Commissioners acknowledged Detective Duro's excellence in

police work.

4.1.3. Employee Excellence Award-Officer Ruggiero.

The Board of Police Commissioners acknowledged Officer Ruggiero's excellence in police work.

4.1.4. Employee Excellence Award-Officer Thompson.

The Board of Police Commissioners acknowledged Officer Thompson's excellence in police work.

**4.2. Communications.**

4.2.1. Correspondence referencing Officer Duque.

Chairman Mikolay read from correspondence thanking Officer Duque for his good work.

4.2.2. Correspondence to the Guilford Police Department from the Burrow Family.

Chief Hutchinson reviewed correspondence sent to the department during the Holiday Season from the Burrow Family.

4.2.3. Correspondence referencing Officer O'Connor.

Chairman Mikolay read from correspondence thanking Officer O'Connor for his good work.

4.2.4. Correspondence referencing Detective Duro.

Chairman Mikolay read from correspondence thanking Detective Duro for his work which made a difference.

4.3. Budget/Finance.

4.3.1. Budget 2016/2017.

Chief Hutchinson reviewed the budget with the Board of Police Commissioners.

4.3.2. Budget 2017/2018.

Chairman Mikolay stated that he and the Chief attended the budget presentation today and commended the Chief on doing a phenomenal job on the 2017/2018 budget.

4.4. Facilities/Equipment.

4.4.1. NexGen Update (verbal).

Chief Hutchinson reviewed the upcoming NEXGEN project. He reviewed upcoming training.

The Chief is hopeful for a smooth transition.

**5. Monthly Reports.**

A review of the monthly reports took place.

**6. Old Business.**

6.1. Personnel Matter (no documents)-May require Executive Session.

The Board of Police Commissioners discussed and agreed that Item 6.1. Personnel Matter will be discussed in Executive Session.

7. New Business.

7.1. February 2017 Board of Police Commissioners regular meeting-Discuss meeting location. (no documents).

Discussion took place. It was agreed by the Board of Police Commissioners that the February meeting would relocate to the Guilford Fire Department due to the NEXGEN training project.

*Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Frey, the Commission voted to approve the relocation of its regular February monthly meeting of February 15, 2017 to the Guilford Fire Department.*

*All in favor: Mikolay, Hedberg, Frey*  
*Opposed: None*  
*Abstained: None*

7.2. South Central Regional SWAT Mutual Police Assistance Compact.

Chief reviewed the SWAT Mutual Police Assistance Compact with the Board of Police Commissioners and made recommendations. Discussion followed.

*Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Frey, the Commission voted to approve the submission of the amended South Central Regional SWAT Mutual Police Assistant Compact to the Board of Selectmen.*

*All in favor: Mikolay, Hedberg, Frey*  
*Opposed: None*  
*Abstained: None*

8. Police Comments.

None.

Chairman Mikolay asked for a motion to move into Executive Session.

*Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Frey, the Commission voted to moved out of Regular Session and into Executive Session inviting the Chief of Police and excusing the Clerk of the Board for the purposes of discussion of Item 6.1. Personnel Matter.*

*All in favor: Mikolay, Hedberg, Frey  
Opposed: None  
Abstained: None*

The Clerk of the Board left the room at 6:36 PM.

Respectfully Submitted,

*Lucy Krauchick, Clerk of the Board*

*Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Hedberg, the Commission voted to move out of Executive Session and into Regular Session at 7:10 PM.*

*All in favor: Mikolay, Hedberg, Frey  
Opposed: None  
Abstained: None*

No action was taken, no motions were made in Executive Session.

*Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Frey, the Commission voted to adjourn the meeting at 7:10 PM.*

*All in favor: Mikolay, Hedberg, Frey  
Opposed: None  
Abstained: None*

Typist: Lucy Krauchick, Clerk of the Board