

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, February 15, 2017
5:30 P.M.
Fire Headquarters, Room 1

APPROVED

Present: Commissioners: Chairman Mikolay
Commissioner Carlson
Commissioner Hedberg
Commissioner Frey
Commissioner Chello

Department Members: Chief Hutchinson
Lucy Krauchick, Clerk of the Board

Public: Tad Duni, Lou Federici, Amy Fenollosa,

Union Members: Marilisa Anania, President, Mark O'Connor Shop Steward,
Richard Hudson, Edwin Perez, AFSCME Council 4

Town: Mike Dorney, Town Attorney

Call to order.

Chairman Mikolay called the meeting to order at 5:31 PM. Chairman Mikolay asked for a motion to add items to the Agenda.

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Carlson, the Commission voted to add the following items to the Agenda, Item 1.3. Approval of the Board of Police Commissioners special meeting minutes of Monday, February 13, 2017, and Item 3.5. Bike for Hope-Sunday, May 28, 2017, and Item 4.2.5 .John Dunn to the Board of Police Commissioners.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, January 18, 2017.

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Frey, the Commission voted to approve the regular meeting minutes of Wednesday, January 18, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

1.2. Approval of the Board of Police Commissioners special meeting minutes of Monday, February 6, 2017.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to approve the special meeting minutes of Monday, February 6, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

1.3. Approval of the Board of Police Commissioners special meeting minutes of Monday, February 13, 2017.

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Carlson, the Commission voted to approve the special meeting minutes of Monday, February 13, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

2. Public Petition/Commentary.

None.

3. Traffic.

3.1. West Lake Avenue (as tabled).

Chief Hutchinson updated the Board of Police Commissioners on the intersection of West Lake Avenue. This intersection involves roads that are in both towns of Guilford and North Branford. Chief Hutchinson and Commissioner Hedberg researched the intersection. Lt. Provencher contacted the North Branford Police Department to discuss the intersection. Chief Hutchinson had his staff complete an accident history report on the intersection and there were no accidents reported. North Branford also reported no accident history at the intersection. Chief Hutchinson recommended the department increase traffic enforcement at the intersection but did not recommend additional signage. The Chief commented that adding a stop sign would create a hazard. The Chief reviewed this with Jim Portley, Town Engineer, who also agreed.

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Carlson, the Commission voted to deny additional traffic signs at the intersection of West Lake Avenue and Olsen Road.

All in favor: Mikolay, Hedberg, Frey, Chello
Opposed: None
Abstained: Carlson

3.2. J. B. Sports-Half Marathon (as tabled).

Chief Hutchinson recommended that the Guilford Half Marathon and 5k Run be approved as originally presented under the conditions that Mr. Bysciewicz and J. B. Sports work closely with the department's Support Services Lieutenant. Chief Hutchinson stated that J. B. Sports must take responsibility for post-race clean up. The Board of Police Commissioners acknowledged that this is the last year this road race will be approved due to the delay in the completion of the Hammonasset State Park construction project. Discussion took place regarding department staffing for the road race.

Chairman Mikolay made recommendations to Mr. Bysciewicz stating that future road races sponsored by J. B. Sports should be approved prior to publicly advertising a race. Mr. Bysciewicz agreed.

Motion: Upon a motion by Commissioner Hedberg, and seconded by Commissioner Carlson, the Commission voted to approve the Guilford Half Marathon 5k road race on Sunday, November 12, 2017 as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

Mr. Byseiwcz left the room.

3.3. Long Hill Road and Flat Meadow Road.

Chief Hutchinson recommended that the Commission table this item for the purpose of conducting more research. It was agreed.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to table Item 3.3. Long Hill Road and Flat Meadow Road.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

3.4. Kids Rides for Kids-Sunday, May 7, 2017.

Chief Hutchinson spoke about the Kids Rides for Kids. The Chairman opened the floor to Amy Fenollosa of the Kids for Hugs organization. She spoke about the event and the benefits for local children. She explained the request to hold the ride in town again this year is due to the delay in the

construction project at Hammonasset State Park. The ride will return to Hammonasset State Park next year. Discussion followed.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Frey, the Commission voted to approve the Kids Ride for Kids bike ride on Sunday, May 7, 2017.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

Ms. Fenollosa left the room.

3.5. CT Bike for HOPE-Sunday, May 28, 2017.

Chairman Mikolay opened the floor to Mr. Duni. He spoke about the charity ride and reviewed the organization, Moving with Health Oriented Physical Education, which is a non-profit dedicated to the rehabilitation of people with traumatic brain injuries. This is a new through town. Discussion followed.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to approve the CT Bike for Hope ride on Sunday, May 28, 2017.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

Mr. Duni left the room.

4. Committee Reports.

4.1. Personnel.

4.1.1. Personnel Update.

Chief Hutchinson updated the Board of Police Commissioners on the new Dispatcher. She is being training on Collect and will be trained on the NEXGEN system.

Officer McPhillips is progressing well at the Milford Academy.

4.1.2. Employee Excellence Awards (EEA)-Officer Morrell and Dispatcher Esposito.

Chief reviewed two Employee Excellence Awards with the Board of Police Commissioners. It was agreed that Officer Morrell and Dispatcher Esposito were deserving of their awards.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to move Item 4.1.3. Hear, Discuss, Consider and take action on the status of an employee on Administrative Leave and Item 4.1.4. Hear, Discuss, Consider

and take action on the open Deputy Chief of Police position to Executive Session within the order of the Agenda.

*All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None*

4.1.3 Hear, Discuss, Consider and take action on status of employee on Administrative Leave (as motioned and moved to Executive Session).

4.1.4. Hear, Discuss Consider and take action on open Deputy Chief Position (as motioned and moved to Executive Session).

4.2. Communications.

4.2.4. Correspondence received thanking Officer Morrell.

Chairman Mikolay read from correspondence thanking Officer Morrell on his work.

4.2.5. Correspondence received thanking Sergeant Lawrence.

Chairman Mikolay read from correspondence thanking Sergeant Lawrence for his work.

4.2.6. Correspondence received thanking Sergeant Jakober.

Chairman Mikolay read from correspondence thanking Sergeant Jakober for her work.

4.2.7. Correspondence received thanking Sergeant O'Brien.

Chairman Mikolay read from correspondence thanking Sergeant O'Brien for his work.

4.2.8. Correspondence received to the Board of Police Commissioners from retired Deputy Chief of Police John "Jack" Dunn.

The Board of Police Commissioners appreciated the heartfelt letter received from Jack Dunn.

4.3. Budget/Finance.

4.3.4. Budget 2016/2017.

Chief Hutchinson reviewed the budget with the Board of Police Commissioners and reported the budget is in good order at this time.

4.3.5. Budget 2017/2018.

Chief Hutchinson spoke about the 2017/2018 budget and the recent Board of Selectmen meeting. Chairman Mikolay reviewed the proposed budget and stated that he is looking for

support from the Commission for the one additional position at the upcoming Board of Finance and public meetings. Chairman Mikolay reviewed the proposed budget process thus far and encouraged the rest of the Commission to attend any of the upcoming Board of Finance and/or public meetings to show our continued support for the one additional position.

Commissioner Carlson asked that the Board of Selectmen meeting minutes be circulated to the Commissioners for their review. Chief Hutchinson agreed.

4.4. Facilities/Equipment.

4.4.4. NexGen Update (verbal).

Chief Hutchinson reviewed the NEXGEN project. He reported that the Dispatch Center has been reconfigured and is a positive change for the department. He reported that NEXGEN goes live on Monday, February 20, 2017. Training has gone well.

5. Monthly Reports.

A review of the monthly reports took place.

6. Old Business.

None.

7. New Business.

None.

8. Police Comments.

None.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to move out of Public Session and into Executive Session for the purposes of hearing Personnel Item 4.1.3. Hear, Discuss, Consider and take action on status of employee on Administrative Leave, inviting the Chief of Police, Union President Marilisa Anania, Shop Steward Mark O'Connor, Union Representative Edwin Perez, Officer Richard Hudson and Town Attorney Mike Dorney.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

The Clerk of the Board left the room at 6:00 P.M.

Respectfully submitted by Lucy Krauchick, Clerk of the Board

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to move out of Executive Session and back into Public Session at 6:30 P.M.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

No motions were made, no action was taken in Executive Session.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to take action on the status of an employee on Administrative Leave pursuant to the recommendations of Chief Hutchinson.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Frey, the Commission voted to move out of Public Session and into Executive Session for the purpose of discussion of Item 4.1.4 Hear, Discussion Consider and take action on open Deputy Chief Position at 6:33 P.M. and inviting the Chief of Police and Attorney Dorney.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to move out of Executive Session and back into Public Session at 6:43 P.M.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

No motions were made, no action was taken in Executive Session

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Chello, the Commission voted to extend a conditional offer of employment to Warren Hyatt, Jr. for the position of Deputy Chief of Police, contingent upon successful completion of a background investigation and negotiation of terms of employment.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the

Commission voted to adjourn the meeting at 6:48 P.M.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

Respectfully submitted by: Chief Jeffrey C. Hutchinson, Chief of Police

Typist: Lucy Krauchick, Clerk of the Board