

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, September 20, 2017
5:30 P.M.
Community Room – Police Headquarters

APPROVED

Present: Commissioners: Chairman Mikolay
Commissioner Carlson
Commissioner Hedberg
Commissioner Frey
Commissioner Chello

Department Members: Chief Hutchinson
Deputy Chief Hyatt

Public: Diane and Michael Barbera – Great Hill Road residents
Judith Fine - resident
Family of Officer Heather McPhillips
Family of Officer Matthew Potter

Call to order at 5:31 PM.

Chairman Mikolay welcomed the members of the audience.

Chairman Mikolay asked to add 3.3 Candlelight Walk on Broad Street to the agenda.

Motion: Upon Motion by Commissioner Carlson and seconded by Commissioner Frey the Commission voted to add 3.3 Candlelight Walk on Broad Street to the agenda.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, August 16, 2017.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Frey, the Commission voted to approve the meeting minutes of Wednesday, August 16, 2017, as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello
Opposed: None
Abstained: None

2. Public Petition/Commentary.

Chairman Mikolay welcomed Mr. and Mrs. Barbera of Great Hill Road. Chairman Mikolay and Chief Hutchinson advised them that Jim Portley would be re-erecting some of the signs on Great Hill Road. Mr. Barbera thanked the Commission and Chief Hutchinson for the quick response on this issue.

3. Traffic.

3.1. Whitfield Street - Diagonal parking.

Discussion took place on Mrs. Fine's concerns related to the parking configuration along Whitfield Street. Commissioner Hedberg indicated that Whitfield Street is a state road and any changes are under the state's jurisdiction. Chief Hutchinson discussed the difficulty with limiting and enforcing any vehicle size restrictions (i.e. large pick-up trucks, vans, SUV's, etc.) for the parking spaces. Commissioner Carlson discussed the impact to businesses on the green if parking spaces were eliminated or reduced.

It was agreed that Chief Hutchinson would send a letter to Connecticut DOT with Mrs. Fine's concerns for their review and that the police department will continue to address any parking issues on a case by case basis. Mrs. Fine indicated that she was thankful that the Commission took her concerns seriously but was also aware of the difficulty that would exist in enforcing any restrictions.

3.2. Parks and Recreation Department - Request for road closure - Park Street - Halloween Spooktacular.

Upon a motion by Commissioner Carlson and seconded by Commissioner Hedberg, the Commission voted to approve the request from the Parks and Recreation Department to close Park Street for the annual Halloween Spooktacular on Sunday, October 29, 2017, from 1:15 pm– 4:00 pm.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

3.3 Guilford Garden Club - Candlelight Walk on Broad Street.

Upon a motion by Commissioner Hedberg and seconded by Commissioner Chello, the Commission voted to approve the request from Guilford Garden Club to close Broad Street on Friday, December 1, 2017 from 5:00 pm – 9:00 pm for the annual Candlelight Walk on Broad Street.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

4. Committee Reports.

4.1. Personnel.

Chairman Mikolay asked that 4.1.1 and 4.1.2 be moved to the end of the agenda and 4.1.3 be moved to Executive session at the end of the regular meeting.

4.1.1. Officer McPhillips - Completed FTO - Formal Swearing-in.

4.1.2. Officer Potter – Completed FTO – Formal Swearing-in.

4.1.3. Contract – Chief of Police.

4.1.4. Employee awards

Chairman Mikolay and the Commission commended the personnel involved in the apprehension of the serial burglary suspect, recognizing the efforts and teamwork of all involved.

4.2. Communications.

4.2.1. Communication from O’Day and Moriarty families.

Presented as informational to the Board of Police Commissioners, as a thank you to the Police Department referencing assistance during the funeral procession.

4.2.2. Communication-Thank You note.

Presented as informational to the Board of Police Commissioners, as a thank you referencing the return of the family dog.

4.3. Budget/Finance.

4.3.1. Budget 2017/2018.

Chief Hutchinson reviewed the 2017/2018 fiscal year budget to date with the Board of Police Commissioners and entertained questions. He pointed out an increase in Replacement costs, but two new recruits coming off FTO should help in this area and four recruits in the academy will also help when they have completed their training.

4.4. Facilities/Equipment.

No discussion.

5. Monthly Reports.

No discussion.

6. Old Business.

6.1 – Stride and Ride Relay.

Chief Hutchinson followed up with the organizer after last month’s meeting. The event will be limited to one participant in a baton pass and should not be an issue and is not contrary to town code for the use of the green.

6.2 – Clapboard Hill Road and Tanner Marsh Road.

Chief Hutchinson met with Jim Portley and reviewed the intersection. No new stop sign will be erected but signs will be added on both the northbound and southbound sides of Tanner Marsh Road indicating that traffic from the right and traffic from the left (respectively) does not stop.

6.3 – Long Hill Road and Long Hill Farms.

Commissioner Hedberg indicated that after review of the area with Chief Hutchinson and Jim Portley, he recommends adding signage to the area, using signs (such as the chevrons) removed from the Great Hill Road project.

Motion: Upon a motion by Commissioner Hedberg and seconded by Commissioner Carlson, the Commission voted to approve adding signs to Long Hill Road/Long Hill Farms. as presented.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

7. New Business.

7.1 Citizen Awards.

Chief Hutchinson recognized Henry and Amanda Robinson for their assistance in apprehending the serial burglary suspect on August 14, 2017 and presented both with commendations. Chairman Mikolay and the entire Police Commission commended the Robinsons for their assistance to the police department.

8. Police Comments.

None.

4.1.1 - Officer McPhillips - Completed FTO - Formal Swearing-in.

Chairman Mikolay conducted the official swearing-in of Officer McPhillips. Chairman Mikolay and the entire Police Commission congratulated Officer McPhillips.

8.1.1. Officer Potter – Completed FTO – Formal swearing-in

Chairman Mikolay conducted the official swearing-in of Officer Potter. Chairman Mikolay and the entire Police Commission congratulated Officer Potter.

5:53 pm - Chairman Mikolay asked for a brief recess of the meeting so family members could celebrate the ceremony.

6:05 pm – meeting resumed.

Motion: Upon a motion by Commissioner Carlson and seconded by Commissioner Hedberg, the Commission voted to adjourn the regular meeting and move to Executive Session – inviting the Commission only – at 6:08 pm.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

Respectfully submitted,

Deputy Chief Hyatt

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Hedberg, the Commission voted to move out of Executive Session and back into Public Session at 6:26 p.m.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

No action was taken, no motions were made in Executive Session.

Motion: Upon a motion by Commissioner Carlson, and seconded by Commissioner Frey, the Commission voted to adjourn the meeting at 6:27 p.m.

All in favor: Mikolay, Carlson, Hedberg, Frey, Chello

Opposed: None

Abstained: None

Executive Session and Adjournment respectfully submitted by Lucy Krauchick, Typist.