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To: Board of Police Commissioners From: Chief Jeffrey Hutchinson

Date: January 8, 2018

Re: Annual Internal Investigations Report

During calendar year 2017 there were two (2) internal investigations conducted. A summary of these investigations is listed below.

- 2017-01: Internally directed complaint regarding alleged violations of the Duty Manual Rules of Conduct including Conduct Unbecoming an Employee and Neglect of Duty. The employee was issued a Written Reprimand.
- 2017-02: Internally directed complaint regarding alleged violations of the Duty Manual Rules of Conduct including: Neglect of Duty. The employee was issued a Written Reprimand.

There were no trends or patterns identified during the analysis of these investigations.