

Town of Guilford
Board of Police Commissioners
Minutes
Wednesday, January 16, 2019
5:30 P.M.
Community Room – Police Headquarters

Present:

Commissioners: Chairman Carlson
Commissioner Mikolay
Commissioner Chello
Commissioner Frey
Commissioner Welsh

Department Members: Chief Hutchinson
Deputy Chief Hyatt
Lucy Krauchick, Clerk of the Board

Chairman Carlson called the meeting to order at 5:30 P.M.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Welsh, the Commission voted to add items to the Agenda under Traffic 3.1.1 2019T1 Route 77 Traffic/Street Lights and 3.1.2 2019T2 Moose Hill Road request for signage.

All in favor: Carlson, Mikolay, Chello, Frey, Welsh
Opposed: None
Abstained: None

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Welsh, the Commission voted to add an item to the Agenda under Communications 4.3.2. Communication received from Ruth Welch.

All in favor: Carlson, Mikolay, Chello, Frey, Welsh
Opposed: None
Abstained: None

1. Approval of Board of Police Commissioners meeting minutes.

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, December 19, 2018.

Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Mikolay, the Commission voted to approve the meeting minutes as corrected with a one word typing correction and a traffic item clarification.

All in favor: Carlson, Mikolay, Chello, Frey, Welsh
Opposed: None
Abstained: None

2. Public Petition and Commentary.

None.

3. Traffic.

3.1. Signage/Traffic Enforcement

3.1.1. 2019T1 Route 77-Traffic/Street lights.

Chief Hutchinson reviewed a traffic request which suggested the addition of street lights on Route 77 north of Route 80 (Route 77 and Bluff View Drive). The request also suggested the consideration of traffic lights between Hemlock Road and Great Hill Road on Route 77. Discussion took place.

The Board of Police Commissioners agreed that Chief Hutchinson will write a letter to the State of Connecticut Department of Transportation referring the request since Route 77 is a state road. The Chief will communicate the discussion with the resident who sent the request.

3.1.2. 2019T2 Moose Hill Road-Request for signage.

Commissioner Mikolay reviewed the traffic concern on Moose Hill Road and described the new construction on Moose Hill Road (on the corner of Moose Hill Road and Route 1). He reviewed the one way exit from the driveway onto Moose Hill Road. Chief Hutchinson reported on recommendations he received from the Town Engineer. It was discussed and agreed there is insufficient signage coming out of the driveway of the new construction. Discussion took place regarding the addition of signage.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Welsh, the Commission voted to approve the addition of a one way sign including a left arrow opposite the driveway of the new construction on the corner of Moose Hill Road.

All in favor: Carlson, Mikolay, Chello, Frey, Welsh

Opposed: None

Abstained: None

3.2. Runs/Rides.

3.2.1. 2019R4 Cycle for Life Cystic Fibrosis Foundation September 21, 2019.

Discussion took place.

Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Mikolay, the Commission voted to approve the Cycle for Life Cystic Foundation bike ride on September 21, 2019 as presented.

All in favor: Carlson, Mikolay, Chello, Frey, Welsh

Opposed: None
Abstained: None

4. Committee Reports.

4.1. Facilities/Equipment

None.

4.2. Personnel

4.2.1 Sergeant Lawrence-Service Award

Chief Hutchinson reported that Sergeant Dane Lawrence received his 40 year service award with the department. The Chief stated that within the next couple of weeks Sergeant Lawrence will break the record for the most years of service with the Police Department. The Board of Police Commissioners congratulated Sergeant Lawrence. Discussion took place.

4.2.2. Sergeant John O'Brien-Service Award

Chief Hutchinson reported that Sergeant John O'Brien received his 25 year service award with the department. The Board of Police Commissioners congratulated Sergeant O'Brien.

4.3. Communications

4.3.1. Letter from the Burrow Family.

Chairman Carlson read from a heartfelt letter received by the Guilford Police Department during the holidays from the Burrow Family.

4.3.2. Note received from Ruth Welch.

Chairman Carlson read from a note received from Ruth Welch by the department. She was in need of assistance in finding items she thought were lost. Sergeant O'Brien and Officer Mastriano were thanked for their assistance in finding the items.

4.4. Budget.

4.4.1. Budget report FY18/19.

Chief Hutchinson reported that the FY18/19 budget remains in line.

4.4.2. Budget report FY19/20

Chief Hutchinson reviewed the prepared FY19/20 budget report. There will be a budget workshop on January 23, 2019 at 9:30 AM. Chief Hutchinson will present the budget at that time. Discussion took place. The Commissioners commended the Chief on his work.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Welsh, the Commission voted to move the Police Department proposed FY19/20 budget to the Town for consideration and approval.

All in favor: Carlson, Mikolay, Chello, Frey, Welsh

Opposed: None

Abstained: None

5. Monthly Reports

Chief Hutchinson reviewed the monthly reports.

6. Old Business

None.

7. New Business

None.

8. Police Personnel Comments

None.

9. Executive Session

None.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Welsh, the Commission voted to adjourn the regular meeting at 6:15 PM.

All in favor: Carlson, Mikolay, Chello, Frey, Welsh

Opposed: None

Abstained: None

Respectfully submitted,

Lucy Krauchick, Clerk of the Board of Police Commissioners