

Town of Guilford
Board of Police Commissioners
MINUTES
Wednesday, July 17, 2019
5:30 P.M.
Community Room – Police Headquarters

Present:

Commissioners: Chairman Carlson
Commissioner Chello
Commissioner Frey
Commissioner Welsh

Department Members:

Chief Hutchinson,
Deputy Chief Hyatt
Lucy Krauchick, Clerk of the Board
Sergeant Massey
Sergeant Jakober
Officer Fitzpatrick
Officer Potter
Officer Michaelson
Officer White

Public:

Family and Friends of Officer Michaelson
Family and Friends of Officer White
Carrie Federici

Chairman Carlson called the meeting to order at 5:32 P.M. She asked for a motion to add an item to the Agenda.

1. Approval of Board of Police Commissioners prior meeting minutes

1.1. Approval of the Board of Police Commissioners meeting minutes of Wednesday, June 19, 2019.

Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Welsh, the Commission voted to approve the meeting minutes of Wednesday, June 19, 2019. as presented.

All in favor: Carlson, Chello, Frey, Welsh

Opposed: None

Abstained: Frey

Vote unanimous.

2. Public Petition and Commentary.

None.

Chairman Carlson requested a motion to move Personnel Item 4.2.1 Swearing in Ceremony-Officer Michaelson and Officer White up the Agenda to accommodate the audience.

Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Welsh, the Commission voted to move up the Agenda item 4.2.1. Swearing in Ceremony-Officer Michaelson and Officer White for the purposes of accommodating the audience.

All in favor: Carlson, Chello, Frey, Welsh

Opposed: None

Abstained: None

Vote unanimous.

Chief Hutchinson formally welcomed the members of the audience and reviewed the initial process of swearing in new officers with the attendees and the formal swearing in ceremony with the Board of Police Commissioners which takes place after Field Training has been completed. Chief Hutchinson said that Officer Michaelson and Officer White are performing at a high level. The Board of Police Commissioner's and the Police Department are excited to have them join the force.

An opportunity to take photographs of the ceremony took place. A brief recess took place for refreshments.

3. Traffic.

3.1. Signage/Traffic Enforcement

3.1.1. 2019T8 West Lake Avenue/Olson Road as tabled.

Chief Hutchinson updated the Commissioners regarding West Lake Avenue/Olson Road. He reviewed previous discussion regarding this intersection. He updated the Commissioners on the meeting that took place with the Guilford Town Engineer and North Branford Town Engineer and reviewed their recommendations regarding the addition of a three-way stop at this intersection. He asked for the consideration of the Board of Police Commissioners in lieu of the recommendations made by the Town Engineer's. Discussion took place.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Welsh, the Commission voted that the intersection of West Lake Avenue and Olson road become a three way stop at the intersection with the addition of stop ahead signs to warn motorists of the new stop signs.

All in favor: Carlson, Chello, Frey, Welsh

Opposed: None

Abstained: None

Vote unanimous.

3.2. Runs/Rides

3.2.1. 2019R11 Vista Life Innovations-Tour de Shore.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Commission voted to approve the Vista Life Innovations Tour de Shore ride on Sunday, October 6, 2019 as presented.

All in favor: Carlson, Chello, Frey, Welsh

Opposed: None

Abstained: None

Vote unanimous.

3.2.2 2019R12 Smilow Cancer Hospital Yale Health-Closer to Free Ride.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Commission voted to approve the Smilow Cancer Hospital Closer to Free Ride on Saturday, September 7, 2019 as presented.

All in favor: Carlson, Chello, Frey, Welsh

Opposed: None

Abstained: None

Vote unanimous.

4. Committee Reports.

4.1. Facilities/Equipment

A review of the HVAC system took place by the Deputy Chief of Police.

4.2. Personnel

4.2.1 Swearing in Ceremony-Officer Michaelson and Officer White.

As previously moved up the Agenda.

4.2.2 Special Olympics-Lieutenant Bernier and Detective Morrell.

Chief Hutchinson reviewed correspondence from Special Olympics giving accolades to Lieutenant Bernier and Detective Morrell for a fantastic job which acknowledged their dedication and commitment to Special Olympics. Chief Hutchinson stated they volunteered so much of their own time to Special Olympics and continually do it for all the right reasons. The Board of Commissioners commended their efforts.

4.3 Communications

4.3.1 P. Martha Carlson-Communication to the Board of Police Commissioners.

Chairman Carlson reviewed correspondence that she wrote to the Police Department as her appointment as a Board of Police Commissioners comes to an end. Her heartfelt letter was appreciated by the members of the Board of Police Commissioners and the Administrative Staff of the Police Department and all wish her well in her future endeavors.

4.3.2 Linda Ballestracci-Communication to the Board of Police Commissioners.

Chairman Carlson read from a thank you note from Mrs. Balestracci in appreciation of a flower arrangement sent to her family upon the passing of her husband, Mr. Carl Balestracci.

4.3.3 Correspondence from the Brancato Family.

Chairman Carlson read from correspondence from the Brancato Family in appreciation of the professionalism of the department, and in particular, thanking Sergeant Lawrence, Officer O'Connor, Officer Lall, Officer Tullo, Officer Martone, Officer Bartlett and the Dispatchers.

4.3.4 Correspondence from Off. Bartlett Re: I.A. 2019-01 and set a date for Special Meeting.

Discussion took place. It was agreed that a Special Meeting will take place in regard to I.A. 2019-01 on Wednesday, July 31, 2010 at 5:30 P.M. at Headquarters. The Clerk of the Board will contact Commissioner Mikolay regarding the details.

4.4. Budget/Finance

4.4.1. Budget Report

Chief Hutchinson reviewed the end of year budget for Fiscal Year 2018/2019 verbally. An updated report was not yet ready from the Finance Department, due to staffing issues. Once an updated report is available, the Chief will forward the report to the Board of Police Commissioners. He forecasted that Fiscal Year 2018/2019 will close at under budget. Discussion took place.

5. Monthly Reports

Chief Hutchinson entertained questions on the monthly reports. Discussion took place.

6. Old Business

None.

7. New Business

7.1. Peddlers and Solicitors Ordinance.

Chief Hutchinson reviewed the rules and regulations of a new Peddlers and Solicitors ordinance. He entertained questions. The Board of Police Commissioners had reviewed the ordinance prior to the meeting. He announced that a public hearing is scheduled for August 5, 2019 in regard to the ordinance. Discussion took place.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Welsh, the Commission voted to recommend the Peddlers and Solicitors Ordinance Rules and Regulations to the Board of Selectmen for approval.

All in favor: Carlson, Chello, Frey, Welsh

Opposed: None

Abstained: None

Vote unanimous.

8. Police Personnel Comments

None.

9. Executive Session.

None.

Motion: Upon a motion by Commissioner Welsh, and seconded by Commissioner Frey, the Commission voted to adjourn the meeting at 6:11 P.M.

All in favor: Carlson, Chello, Frey, Welsh

Opposed: None

Abstained: None

Vote unanimous.

Respectfully submitted,

Lucy Krauchick

Clerk of the Board