

**Board of Police Commissioners  
APPROVED Meeting Minutes  
Wednesday, October 16, 2019  
5:30 P.M. at Police Headquarters**

Present: Board Members: Mike Mikolay, Charles Frey, Paul Chello  
Department Members: Chief Jeffrey Hutchinson, Deputy Chief Warren Hyatt, Lucy Krauchick  
Others: None

**Call to order.**

Vice Chairman Mikolay called the meeting to order at 5:30 p.m.

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Board of Police Commissioners voted to add under Communications Items 4.3.4 Communication from Mr. Flath thanking Officer Gingras and 4.3.5 Communication to the Board of Police Commissioners from the Fasulo family.*

*In Favor: Mikolay, Frey, Chello  
Opposed: None  
Abstained: None*

**1. Approval of prior meeting minutes**

**1.1 Approval of the regular meeting minutes of the Board of Police Commissioners of September 18, 2019.**

*Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Chello, the Board of Police Commissioners voted to accept the minutes of the September 18, 2019 meeting as presented.*

*In Favor: Mikolay, Frey, Chello  
Opposed: None  
Abstained: None*

**2. Public Petition/Commentary**

None

**3. Traffic**

**3.1. Signage/Traffic Enforcement**

### **3.1.1 2019T11-Seaview Terrace**

This request was submitted as a question regarding the 15 m.p.h. speed limit posted on Seaview Terrace.

The Chief spoke about speed limits. Discussion took place (refer to item 3.1.2).

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Board of Police Commissioners voted to table this item until further review is conducted.*

*In Favor: Mikolay, Frey, Chello*

*Opposed: None*

*Abstained: None*

### **3.1.2 Town of Guilford-Speed limits.**

Chief Hutchinson reviewed correspondence he received regarding the State's speed limit blanket approval for the Town of Guilford. Discussion took place.

In consideration of the state documentation and discussion, it was agreed no recommendations could be made at this time. The Traffic Unit will work to address the speed limit issues. It was discussed that as they progress thru the review they will get approvals from the State.

### **3.1.2 2019T10-Concept Park/Village Walk as tabled.**

A review of the previous discussion took place regarding evidence to support a crosswalk at Concept Park and Village Walk. There currently exists a traffic control signal to allow for pedestrian crossing at this intersection.

Commissioner Mikolay stated it may be beneficial to recommend to paint a crosswalk at this intersection to the State. Commissioner Chello responded he does not see the benefit of painting a crosswalk and spoke about the history of the intersection. Discussion took place.

*Motion: Upon a motion by Commissioner Frey, and seconded by Commissioner Chello, the Board of Police Commissioners voted to table this item for further research.*

*In Favor: Mikolay, Frey, Chello*

*Opposed: None*

*Abstained: None*

## **3.2. Runs/Rides**

### **3.2.1 2019R17-APK Road Race**

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Board of Police Commissioners voted to approve the APK Road Race on November 2, 2019 beginning at the Guilford Fairgrounds as presented.*

*In Favor: Mikolay, Frey, Chello*

*Opposed: None*

*Abstained: None*

### **3.2.1 2019R18-Candlelight Walk on Broad Street.**

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Board of Police Commissioners voted to approve the Candlelight Walk on Broad Street on December 6, 2019 as presented.*

*In Favor: Mikolay, Frey, Chello*

*Opposed: None*

*Abstained: None*

## **4. Committee Reports**

### **4.1 Facilities/Equipment**

#### **4.1.1 Facilities/Equipment update (no documents).**

None

### **4.2 Personnel**

Chief Hutchinson reported that the department's lateral hire is scheduled to complete field training soon and is doing well.

### **4.3 Communications**

#### **4.3.1 Communication received thanking Sergeant Lawrence.**

Communication was received from Mr. Gene Smith thanking Sergeant Lawrence for the installation of car seats for his grandchildren.

#### **4.3.2 Communication received thanking Officer Shove.**

Communication was received from the Connecticut State Police Accreditation team thanking Officer Shove for her help during a recent mock assessment at the State Police Training Academy.

#### **4.3.3 Communication from Chief Hutchinson to All Personnel.**

Communication to the Guilford Police Department uniformed personnel thanking them for their support during the Guilford Fair Day Parade and Fair weekend.

#### **4.3.4 Communication from Mr. Flath thanking Officer Gingras.**

Communication received from Mr. Flath thanking Officer Gingras for his assistance with a disabled vehicle during a recent holiday visit to the shoreline.

#### **4.3.5 Communication received to the Board of Police Commisisoners from the Fasulo family.**

The Board of Police Commissioners received a heartfelt thank you note from the Fasulo family.

### **4.4 Budget/Finance**

#### **4.4.1 Budget Report FY 2019/2020.**

A surplus in the salary line is anticipated due to the open position. The budget remains in order.

#### **4.4.2 Budget Report FY 2020/2021.**

##### **a. Goals**

Chief Hutchinson reviewed the proposed department goals with the Board of Police Commissioners. Discussion took place.

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Board of Police Commissioners voted to approve the FY 2020/2021 Department goals as presented.*

*In Favor: Mikolay, Frey, Chello*

*Opposed: None*

*Abstained: None*

The Board of Police Commissioners commended initiatives presented within the Department Goals.

##### **b. Capital Budget (additional documents provided at meeting).**

Chief Hutchinson reviewed the 5 Year Capital Budget with the Board of Police Commissioners line item by line item and explained, in detail, each forecasted component.

*Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Board of Police Commissioners voted to approve the 5 Year Capital Budget as presented and to move the Budget forward to the Town for approval.*

*In Favor: Mikolay, Frey, Chello*

*Opposed: None*

*Abstained: None*

**5. Monthly Reports**

The Monthly Reports and Quarterly Reports were reviewed. The Chief entertained questions, there were none.

**6. Old Business**

None

**7. New Business**

None

**8. Police Personnel Comments**

None

**9. Executive Session**

None

*Motion: Upon a Motion by Commissioner Chello, and seconded by Commissioner Mikolay, the Commission voted to adjourn the meeting at 5:57 p.m.*

*In Favor: Mikolay, Frey, Chello*

*Opposed: None*

*Abstained: None*

*Respectfully submitted,*

*Lucy Krauchick, Clerk of the Board of Police Commissioners*