

**Board of Police Commissioners
Meeting Minutes
Wednesday, April 15, 2020
5:30 P.M. – Zoom Video Conference**

Present: Board Members: Robert Welsh, Michael Mikolay, Charles Frey,
Paul Chello, Carrie Federici
Department Members: Chief Jeffrey Hutchinson,
Deputy Chief Warren Hyatt Jr.
Public: None

Call to order.

Chairman Welsh called the meeting to order at 5:30 p.m.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Frey, the Board of Police Commissioners voted to add to the Agenda under Communication, Item 4.3.5 Correspondence from Linda and Paul Rogen - thanking Detective Duro and the Department.

In Favor: Welsh, Mikolay, Frey, Chello, Federici

Opposed: None

Abstained: None

1. Approval of prior meeting minutes

1.1 Approval of the regular meeting minutes of the Board of Police Commissioners of February 19, 2020. (The March meeting was cancelled).

Motion: Upon a motion by Commissioner Federici, and seconded by Commissioner Chello, the Board of Police Commissioners voted to accept the minutes of the regular meeting of February 19, 2020, as presented.

In Favor: Welsh, Mikolay, Chello, Federici

Opposed: None

Abstained: Frey

2. Public Petition/Commentary

None.

3. Traffic

3.1. Signage/Traffic Enforcement

3.1.1 2020T2- Nut Plains Road and Goose Lane – Speed Limit.

Chief Hutchinson noted that this item was previously listed on the March agenda. Chief Hutchinson indicated that the area is currently under design and the town engineer recommends that the speed limit remain at 25 MPH and that it would be prudent to follow that recommendation. Discussion took place and it was agreed that the speed limit would remain at 25 MPH. Chief Hutchinson will draft a letter to the CTDOT to certify the speed limits for both Nut Plains Rd. and Goose La. at 25 MPH per the recommendation of Town Engineer Plaziak.

Motion: Upon a motion by Commission Chello, and seconded by Commissioner Mikolay, the Board of Police Commissioners voted to certify the speed limit at 25 MPH for Nut Plains Rd. and Goose La.

In Favor: Welsh, Mikolay, Frey, Chello, Federici

Opposed: None

Abstained: None

3.1.2 Department of Transportation correspondence – FYI.

Chief Hutchinson updated the Commission in regard to the ongoing CTDOT project to install pedestrian improvements (i.e. sidewalks, etc.) on Route 77 (Church Street) from Interstate 95 to Hubbard Road. As part of the project a speed limit reduction from 40 MPH to 35 MPH is also recommended. This item was included as an informational update only.

3.2. Runs/Rides

Deputy Chief Hyatt advised the Commission that previously approved runs (Song Strong Run and Tracy's Run) have been postponed to a date TBD, and pending requests - Color Run has been postponed to a date TBD and the Sea Leg Shuffle organizers have been contacted for reconsideration of their request.

4. Committee Reports

4.1 Facilities/Equipment

Chief Hutchinson reported that Patrol Vehicle 13 has been deployed and Patrol Vehicle 4 has been upfitted as a K-9 vehicle that will be deployed this week.

4.2 Personnel

4.2.1 Officer Bartlett five-year work anniversary.

The Board of Police Commissioners congratulated Officer Bartlett on five (5) years of service.

4.3 Communications

4.3.1 Thank You letter from Mrs. Guadagno.

Chairman Welsh acknowledged correspondence received from Mrs. Jerri Guadagno thanking Officer O,Connor, Bartlett, Torre, Basimakopoulos, and Sergeant Jakober for professional service.

4.3.2 Thank you note and shared recipes from the Brown family.

Chairman Welsh acknowledged correspondence received from the Brown family thanking uniformed personnel for their service.

4.3.3 Thank You note from Ronan Farrell.

Chairman Welsh acknowledged correspondence received from Ronan Farrell thanking uniformed personnel for their service.

4.3.4 Thank you note received from Hunter Lewis.

Chairman Welsh acknowledged correspondence received from Hunter Lewis thanking uniformed personnel for their service.

4.3.5 Correspondence received from Linda and Paul Rogen.

Chairman Welsh acknowledged correspondence received from Linda and Paul Rogen thanking Detective Duro and members of the Department for their professional service.

4.4 Budget/Finance

4.4.1 Budget Report FY 2019/2020.

Chief Hutchinson reported there is a surplus in the replacement line. The Chief is encouraged by this line item which continues to be lower than projected. Overall budget is in line with projections.

4.4.2 Budget Report FY 2020/2021.

Chief Hutchinson indicated that the 20/21 budget is currently pending a budget approval process modification due to restrictions associated with the COVID-19 protocols.

5. Monthly Reports

Monthly Reports were reviewed.

6. Old Business

None.

7. New Business

7.1 Update by Command Staff on COVID-19 response plan and status.

Chief Hutchinson briefed the Commission on the state of the department staffing, calls for service, PPE procurement, and daily regional status updates by the FD.

8. Police Personnel Comments

None.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Federici, the Board of Police Commissioners voted to move out of Public Session and into Executive Session inviting The Chief of Police and Deputy Chief of Police for the purpose of Item 9.1 Discussing legal and personnel matters at 5:49 P.M.

In Favor: Welsh, Mikolay, Frey, Chello, Federici

Opposed: None

Abstained: None

Respectfully submitted by: Deputy Chief Warren Hyatt Jr.

9. Executive Session

9.1 Discuss Legal and Personnel Matters.

Returned to Public Session at 6:08 P.M.

No motions were made, no action was taken in Executive Session.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Frey, the Board of Police Commissioners voted to adjourn the meeting at 6:11 P.M.

In Favor: Welsh, Mikolay, Frey, Chello, Federici

Opposed: None

Abstained: None

Typist: Deputy Chief Warren Hyatt Jr.