

**Board of Police Commissioners
Meeting Minutes
Wednesday, May 19, 2021
5:30 P.M.– Zoom Video Conference**

Present: Board Members: Robert Welsh, Michael Mikolay, Paul Chello,
Carrie Federici, Edward Huguenel
Department Members: Chief Warren Hyatt Jr.
Deputy Chief Massey
Lucy Krauchick, Clerk of the Board

Call to order.

Commissioner Welsh called the meeting to order at 5:30 PM.

The members of the Guilford Police Department thank the Board of Police Commissioners for their thoughtfulness during National Police Week.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to add to the Agenda under Traffic item 3.1.3 Route 146/ Leetes Island Road-Traffic concern.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

1. Approval of prior meeting minutes

1.1 Approval of the regular meeting minutes of the Board of Police Commissioners of April 21, 2021.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to accept the minutes of the regular meeting of April 21, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

2. Public Petition/Commentary

None.

3. Traffic

3.1 Signage/Enforcement

3.1.1 Safe Streets Task Force

Commissioner Huguenel reported on a handful of meetings that took place with the Safe Streets Task Force and reviewed the objectives of three public workshops. He reviewed the points of interest that were discussed including pedestrian safety, bike riding, walking paths and safe roads.

Commissioner Huguenel reported that he attended the last monthly meeting of the Safe Streets Task Force. He stated that the Task Force agreed on preliminary dates of June 11th and June 12th for quick builds around the Guilford Green. This weekend will coincide with the Parks and Recreation Department's Health and Wellness special event on June 12th. The Chief and Deputy Chief agreed to the June 11th and June 12th dates.

Commissioner Huguenel reviewed advisory shoulder demos suggested by the Safe Streets Task Force. Commissioner Huguenel reviewed the locations that were discussed as potential intersections.

3.1.2 Connecticut Department of Transportation-F.Y.I.

Correspondence submitted as informational.

3.1.3 Route 146-Leetes Island Road-traffic concern submitted

Commissioner Mikolay received electronic correspondence from a resident regarding traffic concerns on Route 146/Leetes Island Road. Chief Hyatt reported that the Deputy Chief researched this matter and asked him to report on the data collected.

Deputy Chief Massey reviewed the traffic data of recorded traffic enforcement on Leetes Island Road. He offered an extensive breakdown of collected traffic enforcement data. Discussion took place.

Commissioner Mikolay recommended that the department work in conjunction with Branford on the rotation of the speed device as well as education, awareness, and a continued traffic enforcement effort. It was agreed.

3.2 Runs/Rides

3.2.1 Health and Wellness Walk request-Parks and Recreation-Saturday, June 12, 2021.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Federici, the Board of Police Commissioners voted to approve the Parks and Recreation Department Health and Wellness Walk on Saturday, June 12, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None

3.2.2 SARAH Foundation Summer Breeze Ride for Autism request-Sunday, July 11, 2021.

Discussion took place regarding the proposal as presented from the SARAH Foundation for a ride on Sunday, July 11, 2021. Concerns regarding the location of the ride around the green, the time of the event, and road safety were discussed. Chief Hyatt will contact Ms. Vigliotti to discuss the concerns and report back to the Commissioners.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Federici, the Board of Police Commissioners voted to table the request as presented for the SARAH Foundation Summer Breeze Ride for Autism on Sunday, July 11, 2021 for further review and discussion.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None

3.2.3 Closer to Free Ride request-Saturday, September 11, 2021.

Chief Hyatt reported that this ride remains virtual with an application forthcoming.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to approve the request as presented for the Closer to Free Ride on Saturday, September 11, 2021 with the condition of the pending application as forthcoming.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None

3.2.4 CF Cycle for Life request-Saturday, September 18, 2021

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to approve the request for the Cystic Fibrosis (CF) Cycle for Life Ride on Saturday, September 18, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel
Opposed: None
Abstained: None

4. Committee Reports

4.1 Facilities/Equipment

Chief Hyatt reported that an exhaust fan was replaced at Headquarters. Deputy Chief Massey reported that a Class B uniform is currently being wear tested. A Uniform Committee meeting will take place after testing is completed.

4.2 Personnel

Chief Hyatt reported that all Officers have completed Field Training (FTO) and are on the road. One officer is training in-house and will be back at the Academy next week to complete POST requirements. The next POST Academy is in September.

4.3 Communications

4.3.1 South Central Criminal Justice Administration thanking Lieutenant Provencher

Chairman Welsh read from correspondence received from South Central Criminal Justice Administration thanking Lieutenant Provencher for his participations on an oral board for a sergeant promotion.

4.3.2 Correspondence from Carissa Violante thanking Lieutenant Provencher

Chairman Welsh read from correspondence received from Ms. Carissa Violante thanking Lieutenant Provencher for responding to a property line issue.

4.3.3 Correspondence from Bobbi Racette of Middlesex County Blue Star Members

Chairman Welsh read from a note received from Bobbi Facette of Middlesex County Blue Star Members expressing gratitude to the Department's uniformed Personnel and donated Girl Scout Cookies.

4.3.4 Correspondence from Chief Hyatt thanking Laura Ress-Campus

Chairman Welsh read from correspondence sent to Ms. Laura Ress-Campus thanking her for a donation.

4.4 Budget/Finance

4.4.1 Fiscal Year 2020/2021 Budget

It was agreed that the year-to-date budget presented remains in good order. Chief Hyatt forecasts possible reimbursements due to COVID-19. The Board of

Police Commissioners thanked Chief Hyatt and Deputy Chief Massey for a job well done with this budget.

5. Monthly Reports

Monthly reports were reviewed and questions were entertained.

Commissioner Chello asked about two accidents regarding the fleet. Chief Hyatt reported that one car was a coyote hit and the other car was a deer hit. Both incidents were unavoidable.

Commissioner Huguenel asked for clarification on order-ins. The Chief reported on the procedure for order-ins for uniformed personnel. Order-ins are contract driven.

The Accountability Act was discussed regarding Mental Health Screening and Drug Testing which are state mandated for recertification of uniformed personnel. The new policies were discussed.

6. Old Business

None.

7. New Business

Chairman Welsh stated that when the regular meetings go live the formal ceremonies for new officers and several promotions will be scheduled. The Board of Police Commissioners agreed to continue the Zoom Platform for the summer meetings and revisit going live at Headquarters in September.

Commissioner Huguenel inquired about the new CDC guidelines and ride alongs. Chief Hyatt stated that ride alongs will resume this summer keeping COVID-19 in mind. Discussion took place on COVID-19 protocol updates.

The Department Police Academy is forecasted for September 2021.

8. Police Personnel Comments

None.

9. Executive Session

None.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to adjourn the regular meeting at 6:24 PM.

In Favor: Welsh, Mikolay, Chello, Federici, Huguene
Opposed: None
Abstained: None

Respectfully submitted,

Lucy Krauchick
Clerk of the Board of Police Commissioners