

**Board of Police Commissioners
Meeting Minutes
Wednesday, July 21, 2021
5:30 P.M.– Zoom Video Conference**

Present: Board Members: Robert Welsh, Paul Chello, Carrie Federici,
Edward Huguenel
Department Members: Chief Warren Hyatt Jr.
Deputy Chief Massey
Lucy Krauchick, Clerk of the Board

Call to order.

Chairman Welsh called the meeting to order at 5:32 PM.

1. Approval of prior meeting minutes

- 1.1 Approval of the regular meeting minutes of the Board of Police Commissioners of June 16, 2021

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Federici, the Board of Police Commissioners voted to accept the regular meeting minutes of June 16, 2021 as presented.

*In Favor: Welsh, Chello, Federici, Huguenel
Opposed: None
Abstained: None*

- 1.2 Approval of the special meeting minutes of the Board of Police Commissioners of July 8, 2021

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to accept the special meeting minutes of July 8, 2021 as presented.

*In Favor: Welsh, Chello, Huguenel
Opposed: None
Abstained: Federici*

Motion: Upon a motion by Commissioner Federici, and seconded by Commissioner Chello, the Commissioners voted to approve moving up the Agenda under New Business Item 7.1 Commission appointments of Chair and Vice Chair and Item 7.2 Commission reappointments of Board Members.

In Favor: Welsh, Chello, Federici, Huguenel

Opposed: None
Abstained: None

New business as approved and moved up the Agenda.

7.1 Commission appointments for Chair and Vice Chair

Chairman Welsh asked for a nomination for Chairman of the Board of Police Commissioners Commissioner Federici nominated Commissioner Robert Welsh. It was discussed and agreed.

Motion: Upon a motion by Commissioner Federici, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to accept and approve the nomination of Robert Welsh as Chair of the Board of Police Commissioners.

In Favor: Welsh, Chello, Federici, Huguenel
Opposed: None
Abstained: None

Commissioner Chello nominated Commissioner Michael Mikolay as Vice Chair of the Board of of Police Commissioners. It was discussed and agreed.

Motion: Upon a motion by Commissioner Chello, and seconded by Commissioner Federici, the Board of Police Commissioners voted to accept and approve the nomination of Michael Mikolay as Vice Chair of the Board of Police Commissioners

In Favor: Welsh, Chello, Federici, Huguenel
Opposed: None
Abstained: None

7.2 Commission reappointments of Board Members

Commissioner Welsh reported that on July 6, 2021 the Board of Selectmen reappointed Commissioner Michael Mikolay and Commissioner Paul Chello to the Board of Police Commissioners with terms beginning on July 1, 2021 thru June 30, 2025.

2. **Public Petition/Commentary**

None.

3. **Traffic**

3.1 **Signage/Enforcement**

3.1.1 **Safe Streets Task Force**

Commissioner Huguenel provided a verbal update of the Safe Streets Task and reported that the upcoming quick build on Friday, July 23, 2021 and

Saturday, July 24, 2021 which will be located at the intersection of New England Road and Long Hill Road. Signs have been erected, by the Police Department, alerting the public of the dates.

Commissioner Hugueneel stated that the Safe Streets Task Force is drafting their report to forward to the Town of Guilford. He said that the Police Department will have the chance to review the report prior to the Town receiving the report.

3.1.2 Traffic light request-Route 77 and Flat Meadow Road

Chairman Welsh stated that a request for a traffic light at the intersection of Flat Meadow Road and Route 77 was received by the Administrative Offices. Discussion took place. Chief Hyatt suggested this request be sent to the Department of Transportation and it was agreed. Route 77 is a state road. Deputy Chief Massey will respond to the citizen.

Chief Hyatt offered traffic updates regarding Hoop Pole Road, Trolley Road and Leetes Island Road.

3.2 Runs/Rides

None.

4. Committee Reports

4.1 Facilities/Equipment

4.2.1 Cleaning services update

Chief Hyatt reviewed the cleaning services bid awardee which is Performance Environmental which is the current cleaning services vendor.

Commissioner Welsh asked for a uniform update. The Deputy Chief said they are very close. He is currently updating the policy and the vendor is getting setup. The decision has been made to initiate a Class A Formal Uniform and a Class B Uniform for Patrol.

4.2 Personnel

4.2.1 Personnel update (verbal)

Chief Hyatt reported that Officer Glenbovitch will graduate the Police Academy on July 22, 2021

One lateral officer has a conditional offer and is in the background process.

One lateral officer has a conditional offer and will begin the background process

soon.

Officer Anthony Mastriano has formally announced his retirement from the Guilford Police Department with an expected date of September 30, 2021.

4.3 Communications

- 4.3.1 Communication from South Central Criminal Justice Administration acknowledging Lieutenant Provencher.

Commission Welsh read from a letter received from South Central Justice Administration thanking Lieutenant Provencher for participating as a panelist.

- 4.3.2 Communication from the Department of Protective Services acknowledging Officer Bartlett.

The Department of Protective Services acknowledged the efforts of Officer Bartlett in a criminal case.

- 4.3.3 Communication from the Superintendent of Schools acknowledging the Police Department.

The Superintendent of Schools correspondence for the end of the school year acknowledged the Guilford Police Department for the support and services throughout the year.

- 4.3.4 Communication from Camp Rising Sun Charitable Foundation thanking the Department.

Ms. Eder of Camp Rising Sun Charitable Foundation thanked the Police Department.

- 4.3.5 Communication from the Bessett Family recognizing the Police Department.

The Bessett Family recognized the Police Department on a job well done.

- 4.3.6 Communication from South Central Criminal Justice Administration acknowledging Sergeant Fasulo

Communication received from South Central Criminal Justice Administration and the Meriden Police Department for his participation as a panelist.

4.4 Budget/Finance

4.4.1 Fiscal Year 2020/2021 Budget and Fiscal Year 2021/2022 Budget.

The year-to-date budget report for Fiscal Year 2020/2021 was discussed. Chairman Welsh and the Board of Police Commissioners acknowledged the fiscally responsible efforts of Chief Hyatt and Deputy Chief Massey.

There was no budget report submitted for Fiscal Year 2021/2022 as the fiscal year had just began. Chief Hyatt stated all remains in order.

5. Monthly Reports

The Monthly Reports were reviewed and discussion took place. The Chief and Deputy Chief thanked the Board of Police Commissioners for their support and assistance with recruitment. Commissioner Welsh and Chief Hyatt reviewed and discussed the Monthly Staffing Report.

6. Old Business

None.

7. New Business

7.1 Commission appointments of Chair and Vice Chair.

As motioned and moved up the Agenda.

7.2 Commission reappointments of Board Members.

As motioned and moved up the Agenda.

8. Police Personnel Comments

None.

9. Executive Session

None.

Motion: Upon a motion by Commissioner Federici, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to adjourn the meeting at 6:16 PM.

In Favor: Welsh, Chello, Federici, Huguenel

Opposed: None

Abstained: None

Respectfully submitted: *Lucy Krauchick, Clerk of the Board of Police Commissioners*