

**Board of Police Commissioners  
Meeting Minutes  
Wednesday, August 18, 2021  
5:30 P.M.– Zoom Video Conference**

Present: Board Members: Robert Welsh, Michael Mikolay  
Paul Chello, Carrie Federici, Edward Huguenel  
Department Members: Chief Warren Hyatt Jr.  
Deputy Chief Massey  
Lucy Krauchick, Clerk of the Board

**Call to order.**

Chairman Welsh called the meeting to order at 5:31 PM.

**1. Approval of prior meeting minutes**

- 1.1 Approval of the regular meeting minutes of the Board of Police Commissioners of July 21, 2021.

*Motion: Upon a motion by Commissioner Federici, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to accept the regular meeting minutes of July 21, 2021 as presented.*

*In Favor: Welsh, Federici, Huguenel*

*Opposed: None*

*Abstained: Mikolay*

**2. Public Petition/Commentary**

None.

Commissioner Chello joined the meeting.

**3. Traffic**

**3.1 Signage/Enforcement**

3.1.1 Safe Streets Task Force

Commissioner Huguenel provided a verbal update of the Safe Streets Task July meeting. He reported that the Task Force felt the National Night Out Special Event sponsored by the Guilford Police Department was successful. Commissioner Hueugenal stated the Task Force expressed there was good engagement, overall good community involvement, and valuable feedback received from this event.

Commissioner Huguenel stated that the Task Force was grateful for the Police Department involvement during the July quick build on New England Road and Long Hill Road. He spoke about a delay with the data collection. Chief Hyatt said there was an issue with the collection device and that we are working with the vendor to recover the data which will then be provided to the Task Force in a timely manner. Discussion took place.

Commissioner Huguenel stated that the Safe Streets Task Force report is currently being drafted and the report is expected to be provided to the Police Department for review in September.

### 3.1.2 State Street-Request for signage

Chairman Welsh reviewed a request received asking for the area of State Street behind Adams School be considered as a school zone. He reviewed the correspondence stating that many students have been walking home and downtown and that they have to cross State Street.

Chief Hyatt offered his input on the increase of traffic at Adams School due to COVID 19 which caused some restrictions on bus usage. He reported that more cars are dropping students off due to COVID 19.

The Board of Police Commissioners discussed this request at length. A visual review of the area and the crosswalk at 310 State Street took place. It was discussed and agreed that more research should take place and no action could be taken at this time.

*Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to table the State Street signage request pending further investigation on the school zone aspect.*

*In Favor: Welsh, Mikolay, Chello, Federici, Huguenel*  
*Opposed: None*  
*Abstained: None*

### 3.1.3 Flat Iron Road-Request for signage

Chairman Welsh reviewed a request received from a resident asking for increased signage on Flat Iron Road.

Deputy Chief Massey provided visuals in regard to the safety concern of vehicles traveling the wrong-way on the one-way section of Flat Iron Road. The Deputy Chief reported that he responded to the area and spoke with two of the residents.

Visuals were reviewed and discussion took place. It was agreed additional signage would be beneficial to warn drivers against the wrong way travel

between Williams Drive and Harrison Road intersections. Additionally, the residents of 153 Flat Iron Road and 155 Flat Iron Road have offered their permission to have the signs erected on their properties.

*Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Federici, the Board of Police Commissioners voted to approve the addition of signs at 155 Flat Iron Road which will include one Do Not Enter sign and on Wrong Way sign and to ask Public Works Department to expedite this project.*

*In Favor: Welsh, Mikolay, Chello, Federici, Huguenel*

*Opposed: None*

*Abstained: None*

#### 3.1.4 Durham Road-1800 Block-Request for signage (verbal)

Deputy Chief Massey made a request for retroreflective sign markers throughout the curve on Durham Road in the 1800 block. He reviewed the curve located between Alexander Road and Bittner Park, which is south of Route 80. He offered information on the curve in adverse weather and he made recommendations.

*Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to move a request forward to the Department of Transportation to consider the addition of retroflective sign markers on Durham Road at the 1800 block.*

*In Favor: Welsh, Mikolay, Chello, Federici, Huguenel*

*Opposed: None*

*Abstained: None*

### 3.2 Runs/Rides

#### 3.2.1 Closer to Free Ride-FYI-Virtual Ride

Submitted as informational. The Closer to Free Ride has been reported as a fully virtual ride for 2021 due to COVID 19.

Commissioner Huguenel reported that he was made aware of a road ride scheduled for November 6, 2021 at 9 AM in association with the Shoreline Greenway Trail. It was discussed and agreed that this ride has not been presented for approval of the Board of Police Commissioners. Commission Huguenel will forward the information about the ride to Chief Hyatt who will contact the organizer of this event.

## 4. Committee Reports

### 4.1 Facilities/Equipment

Chief Hyatt reviewed the new state fingerprinting process with the Board of Police Commissioners.

Deputy Chief Massey reported on the progress of some building maintenance projects.

## **4.2 Personnel**

### **4.2.1 Personnel update (verbal)**

Chairman Welsh recognized Commissioner Huguenel for attending the graduation of Officer Glenbovitch and representing the Board of Police Commissioners and the Police Department.

The Deputy Chief reported that Officer Glenbovitch is in field training and doing well. He also added that the two police candidates are moving forward in the background process.

## **4.3 Communications**

### **4.3.1 Communication received from Ms. Steinnagel thanking Officer Dillon, Officer O'Connor, Officer Fitzpatrick and Officer Martone for work well done.**

Chairman Welsh reviewed correspondence from Ms. Steinnagel thanking Officers Dillon, O'Connor, Fitzpatrick and Martone.

### **4.3.2 Communication from the Milford Police Department thanking Lieutenant Provencher for his participation as a panelist for a sergeant promotion.**

Chairman Welsh summarized correspondence from the Milford Police Department thanking Lieutenant Provencher for his assistance as a panelist for a sergeant promotion.

### **4.3.3 Communication received to the Board of Police Commissioners and the Police Department from Rose Dostert on behalf of the Parks and Recreation Commission.**

Chairman Welsh read from correspondence from the Chairperson of the Parks and Recreation Commissioners thanking the Board of Police Commissioners, the Police Department and Officers Potter, White and DeMatteo for their assistance during the fireworks special event.

## **4.4 Budget/Finance**

#### 4.4.1 F2021/2022 Budget.

The year-to-date budget report for Fiscal Year 2021/2022 was discussed. Chairman Welsh discussed the report. Commissioner Huguenel inquired about a line item. Chief Hyatt reviewed incumbrances. Discussion took place regarding a recent case and unanticipated overtime.

Chief Hyatt spoke about the participation of the State Police on a recent case. He formally thanked the State Police for their assistance. The Chief reviewed case protocol.

### 5. **Monthly Reports**

The Monthly Reports were reviewed and questions were entertained.

### 6. **Old Business**

Commissioner Federici asked about the Citizens Academy.

Chief Hyatt reported that the Citizens Academy will not be offered this year due to COVID 19.

### 7. **New Business**

Chairman Welsh reported that the Board of Police Commissioners regular meeting in September will remain on the zoom platform.

#### 7.1 Public Act 21-28

Discussion took place regarding Public Act 21-28 as it related to the Local Traffic Authority.

Chief Hyatt spoke about the Police Accountability Bill and offered information about upcoming Crisis Intervention Training.

The Deputy Chief reported that he has been in contact with the Youth and Family Services Department. Discussion took place on social work interns and a cooperative initiative between Youth and Family Services and the Police Department.

Chairman Welsh acknowledged National Night Out, a special event that took place on the Guilford Green and was sponsored by the Police Department on July 27, 2021. The Chairman thanked Officer Gingras who served as the Master of Ceremonies. Chairman Welsh acknowledged public participation and he thanked everyone involved.

Chairman Welsh spoke about department staff meetings. Discussion took place.

### 8. **Police Personnel Comments**

None.

**9. Executive Session**

None.

*Motion: Upon a motion by Commissioner Huguenel, and seconded by Commissioner Federici, the Board of Police Commissioners voted to adjourn the meeting at 6:35 PM.*

*In Favor: Welsh, Mikolay, Chello, Federici, Huguenel*

*Opposed: None*

*Abstained: None*

Respectfully submitted: *Lucy Krauchick, Clerk of the Board of Police Commissioners*