

**Board of Police Commissioners
Meeting Minutes
Wednesday, September 15, 2021
5:30 P.M.– Zoom Video Conference**

Present: Board Members: Robert Welsh, Michael Mikolay
Paul Chello, Carrie Federici, Edward Huguenel
Department Members: Chief Warren Hyatt Jr.
Deputy Chief Massey
Lucy Krauchick, Clerk of the Board

Call to order.

Chairman Welsh called the meeting to order at 5:31 PM.

1. Approval of prior meeting minutes

- 1.1 Approval of the regular meeting minutes of the Board of Police Commissioners of August 18, 2021.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to accept the regular meeting minutes of August 18, 2021 as presented.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

2. Public Petition/Commentary

None.

3. Traffic

3.1 Signage/Enforcement

3.1.1 Safe Streets Task Force

Commissioner Mikolay reported that he attended the recent Safe Streets Task Force planning meeting. He stated that the Task Force continues to work through data collection and are currently compiling the report.

Commissioner Huguenel reported that he attended the regular Safe Streets Task Force meeting on September 9, 2021. He reported that three chapters of the report are out for preliminary review. The Safe Streets Task Force will hold a Town Meeting for feedback from the public.

Commissioner Huguenel stated that the Board of Police Commissioners will receive the completed report.

Chief Hyatt reviewed the quick build on New England Road and he reviewed the data which was collected. Discussion took place.

3.1.2 State Street-Request for signage (tabled)

Chairman Welsh reported that the department is continuing to collect data on the State Street traffic concerns.

Chief Hyatt researched the consideration of a school zone. He reported that if the research can identify the need for a school zone, the Board of Police Commissioners can consider taking action.

It was discussed and agreed this item will be tabled until the study has been completed.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to table the State Street signage request including the consideration of a school zone pending the completion of research on this matter.

In Favor: Welsh, Mikolay, Chello, Federici, Huguenel

Opposed: None

Abstained: None

3.1.3 Water Street-FYI

Presented as informational.

Chief Hyatt stated that the State DOT and the Town do not install mirrors and it would be a personal decision by a property owner.

Commissioner Welsh asked if there were any other traffic items for update at this time.

Deputy Chief Massey reported that the retro reflective strips will be installed on Durham Road (1800 block) by DOT. Deputy Chief Massey reported that the signs were ordered for Flat Iron Road.

Commissioner Mikolay briefly left the meeting.

3.2 Runs/Rides

3.2.1 Song Strong Road Race-September 25, 2021 Canceled-FYI

Presented as informational the Song Strong Road Race has been canceled for September 25, 2021. It is noted that the road race will be scheduled in 2022.

3.3.2 Guilford First Saturday Bike Ride, November 6, 2021-FYI

Presented as informational.

Commissioner Welsh thanked Commissioner Huguenel for the sharing the information on the ride with the Board of Police Commissioners and the Chief of Police.

Discussion took place and it was agreed that this small impromptu bike ride did not require approval.

4. Committee Reports

4.1 Facilities/Equipment

Chief Hyatt reported that the Parks and Recreation Department cut down brush and removed vines at the entrance of the Public Safety Complex and visibility has been greatly enhanced for Police and Fire vehicles. Chief Hyatt thanked the Parks and Recreation Department for a job well done.

4.2 Personnel

4.2.1 Personnel update (verbal)

Deputy Chief Massey reported that a lateral candidate will start employment on September 27, 2021.

Deputy Chief Massey reported that another lateral candidate continues to move forward in the recruitment process.

Deputy Chief Massey reported that Officer Glenbovitch remains on FTO (Field Training). Commissioner Welsh asked about the length of the FTO program. It is noted that the training program has been updated and is approximately 13-14 weeks and includes desk training.

Commissioner Welsh reported that Officer Mastriano's retirement date is September 30, 2021.

4.3 Communications

4.3.1 Communication received from South Central Criminal Justice Administration thanking Chief Hyatt for his participation on a panel.

Chairman Welsh reviewed correspondence from Charles Sherwood, South

Central Criminal Justice Administration thanking Chief Hyatt for his participation on an oral board for the selection of a Deputy Chief of Police for the Wallingford Police Department.

- 4.3.2 Communication from Mary Evans with special thanks to Sergeant Jakober, Dispatcher Baur, Officer Nesci, Officer McPhillips, Officer Peckham Officer Dillon and all the members of the police department.

Chairman Welsh summarized correspondence from Mary Evans thanking the department, as well as several staff members, for her internship opportunity at the police department.

4.4 Budget/Finance

- 4.4.1 F2021/2022 Budget.

The year-to-date budget report for Fiscal Year 2021/2022 was discussed and remains in order at this time.

5. Monthly Reports

The Monthly Reports were reviewed and questions were entertained. CALEA reporting requirements were discussed.

6. Old Business

Commissioner Welsh asked the Chief of Police to discuss car thefts and recent events.

Chief Hyatt reviewed car thefts and gave the Board of Police Commissioners insight on recent car thefts locally and within the State.

Chief Hyatt recommended that residents lock their cars and doors. The department continues us social media, television and other means of alerting residents to lock their cars and doors. He also recommends that if someone sees something that they should say something and call the police.

Commissioner Mikolay rejoined the meeting.

7. New Business

Chairman Welsh spoke about department quarterly staff meetings. Discussion took place.

Chief Hyatt reported on the Gun Buy Back Program. He announced that Song Strong has partnered with the Newtown Alliance and 3 to 4 other agencies. The Gun Buy Back Program will take place on Saturday, October 16, 2021 from 10 AM-2PM.

Commissioner Chello asked for additional information on the Gun Buy Back Program and discussion took place.

Chief Hyatt spoke about the Guilford Fair and the Guilford Fair Day Parade. The Guilford Fair will be held on September 17-19, 2021. The parade will be held on Saturday, September 18, 2021. Chief Hyatt and Deputy Chief will attend the parade and uniformed personnel will be working the parade and the fair. The Chief mentioned that Lucy Krauchick, Executive Assistant, had been asked to represent the police department as one of the Grand Marshalls of the parade. She agreed to volunteer.

The Deputy Chief reported that he has been in contact with the Youth and Family Services Department and a continued effort to work with developing a program with social work interns and a cooperative initiative between Youth and Family Services and the Police Department. He will continue to report on program development.

8. Police Personnel Comments

None.

9. Executive Session

None.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Chello, the Board of Police Commissioners voted to adjourn the meeting at 6:09 PM.

In Favor: Welsh, Mikolay, Chello, Federici, Huguene

Opposed: None

Abstained: None

Respectfully submitted: *Lucy Krauchick, Clerk of the Board of Police Commissioners*